

BLYTH TOWN COUNCIL EVENTS WORKING GROUP

Notes from Meeting held on 7 October 2010 at 7.00pm in the Blyth Town Council Offices, Ebor House, Blyth.

Councillors Present: Bob Parker
John Potts
Lesley Rickerby
Fiona Wilson

In Attendance: Sue Noddings, Town Clerk
Paul Taylor, Community Works

Apologies: were received and accepted from Councillor K Nisbet.

1. Notes from the meeting of the Events Working Group held on 23 September and a meeting between Sue Noddings and Paul Taylor on 24 September 2010 were reviewed.
2. Budget details were discussed and it was agreed that the revised budget would be presented to the Finance Committee to be held on Tuesday 12 October 2010.
3. Roles and responsibilities were confirmed regarding Paul Taylor – Event Manager and Mel Jackson – Health & Safety Adviser.
4. A brainstorming session followed and this resulted in the Programme which is attached. Now the programme has been agreed Paul Taylor to obtain printing proof for notice to be discussed at the next meeting.
5. An open discussion followed and issues raised included: -
 - Raffle Prizes
 - BVAL Marquees
 - Shed for Santa Claus
 - Public Liability Insurance to be check by Paul Taylor (NCC) and Sue Noddings (BTC)
6. The next meeting of the Events Working Group will take place on Thursday 21 October 2010, 7.00pm at Ebor House, Blyth.

**SUE NODDINGS
TOWN CLERK**

14 October 2010