



BLYTH TOWN COUNCIL

To: ALL MEMBERS OF THE EVENTS COMMITTEE

You are hereby summoned to attend a meeting of **BLYTH TOWN COUNCIL EVENTS COMMITTEE** to be held in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS on Tuesday 10th September 2013 at 6.30pm.

The Agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'Sue Noddings'.

**SUE NODDINGS
TOWN CLERK
BLYTH TOWN COUNCIL**

3rd September 2013

Would you please ensure that all mobile phones are switched off during the meeting.

AGENDA:

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURE OF INTERESTS AND ANY GRANTS OF DISPENSATION**
- 3. MINUTES FROM EVENTS COMMITTEE MEETING HELD ON TUESDAY 2nd JULY 2013**
- 4. IN-HOUSE HEALTH AND SAFETY RECOMMENDATIONS**
- 5. HALLOWEEN WITH FIREWORKS EVENT**
 - 5.1 Plan
 - 5.2 Partnership and Stakeholder arrangements

- 5.3 Consultation
- 5.4 Budget/Income
- 5.5 Contingency Plans

6. CHRISTMAS EVENTS

The Events Co-ordinator is to provide an update on progress regarding the Christmas Events.

7. ANY OTHER BUSINESS OR ITEMS FOR URGENT ATTENTION

8. DATE OF NEXT MEETING

The next Meeting of the Events Committee scheduled to take place on the 24th September 2013 at 6.30pm.

MEMBERS OF THE EVENTS COMMITTEE:

Councillors: -

C Bruce
A Cartie (Vice Chair)
A Gibbs-Barton
K Nisbet (Chair)
M Parker
J R Potts
L Rickerby
G Thompson
A Turnbull

Officers:

S Noddings Town Clerk (Corporate Services)
S Robinson Assets Officer
A McCabe Administration Clerk
L Forsyth Committee Clerk

PLUS INVITED PARTICIPANTS:

Paul Taylor – Events Co-ordinator (Contractor)
Michael Nicholson – National Market Traders Federation
Steve Bucknall – Northumberland County Council
Steven Bradley – Widescope/Town Team
Representative from Friends of Ridley Park
Representative from Royal Northumberland Yacht Club