



## **BLYTH TOWN COUNCIL**

**To: ALL MEMBERS OF THE EVENTS COMMITTEE**

You are hereby summoned to attend a meeting of **BLYTH TOWN COUNCIL EVENTS COMMITTEE** to be held in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS on Tuesday 22<sup>nd</sup> October 2013 at 6.30pm.

**The Agenda for the meeting is set out below.**

A handwritten signature in black ink, appearing to read 'Sue Noddings', written in a cursive style.

**SUE NODDINGS  
TOWN CLERK  
BLYTH TOWN COUNCIL**

**15<sup>th</sup> October 2013**

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*Would you please ensure that all mobile phones are switched off during the meeting.*

### **AGENDA:**

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURE OF INTERESTS AND ANY GRANTS OF DISPENSATION**
- 3. MINUTES FROM EVENTS COMMITTEE MEETING HELD ON TUESDAY 24<sup>th</sup> SEPTEMBER 2013**
- 4. HALLOWEEN WITH FIREWORKS EVENT**

A verbal update is to be provided discussing the following issues:

- 4.1 Plan
- 4.2 SAG Approval
- 4.3 Advertising

- 4.4 Poster Distribution
- 4.5 Wristband Sales
- 4.6 Sponsorship
- 4.7 Resident and Neighbour consultation.
- 4.8 Hospitality arrangements for Halloween with Fireworks Event (document to follow)

## **5. CHRISTMAS EVENTS**

The Events Co-ordinator is to provide an update on progress regarding the Christmas Events including items outlined in the attached report regarding a Christmas lights switching on event and other proposed weekly events.

## **6. PHOTOGRAPHY COMPETITION**

Display of entries for judging by the Committee.

## **7. DISCUSSION REGARDING BUDGET AND SCHEDULE OF EVENTS FOR NEXT YEAR**

Suggestions are sought from Councillors regarding budget and scheduling events for 2014-2015 (documents to follow).

## **8. ANY OTHER BUSINESS OR ITEMS FOR URGENT ATTENTION**

## **9. DATE OF NEXT MEETING**

The next Meeting of the Events Committee scheduled to take place on the 26<sup>th</sup> November 2013 at 6.30pm.

## **MEMBERS OF THE EVENTS COMMITTEE:**

Councillors: -

C Bruce  
A Cartie (Vice Chair)  
A Gibbs-Barton  
K Nisbet (Chair)  
M Parker  
J R Potts  
L Rickerby  
G Thompson  
A Turnbull

Officers:

S Noddings Town Clerk (Corporate Services)  
S Robinson Assets Officer  
A McCabe Administration Clerk  
L Forsyth Committee Clerk

## **PLUS INVITED PARTICIPANTS:**

Paul Taylor – Events Co-ordinator (Contractor)  
Michael Nicholson – National Market Traders Federation  
Steve Bucknall – Northumberland County Council  
Steven Bradley and/or another representative of Blyth Town Team  
Representative from Friends of Ridley Park  
Representative from the Port of Blyth  
Representative from Northumbria Police  
Representative from BVAL  
Representative from Aspire2Achieve  
Representative from Headway Arts  
Representative from Creative People, Creative Places  
Representative from Royal Northumberland Yacht Club