



BLYTH TOWN COUNCIL

TO: ALL MEMBERS OF FINANCE COMMITTEE

You are hereby requested to attend a meeting of **BLYTH TOWN COUNCIL FINANCE COMMITTEE** to be held at Arms Everytne House, Quay Road Blyth, NE24 2AS, Thursday, 5 November 2015 at 6.30pm.

The Agenda for this meeting is set out below.

**Stephen Rickitt
Town Clerk (Democratic Services)
Blyth Town Council**

23 October 2015

Would you please ensure that all mobile phones are switched off

AGENDA:

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURE OF INTERESTS AND GRANT OF DISPENSATIONS**
- 3. MINUTES OF THE FINANCE COMMITTEE HELD ON THURSDAY 3 SEPTEMBER 2015**

4. MATTERS ARISING

Councillors attention is drawn to the following items in the Minutes:

5. ACCOUNTS FOR 2014/2015

- To note the completion of the external audit
- To receive and consider the Issues Arising Report
- To recommend formally adoption of the final accounts for 2014/2015

6. THE BUDGET AND PRECEPT FOR 2016/2017

To make recommendations for the budget strategy and the provisional level of the precept for 2016/2017 as set out in the attached report

7. UPDATE ON FINANCIAL ISSUES

To consider the attached report on a number of finance related matters

8. PAYMENTS BY BACS

To consider the attached report recommending that systems are established to enable payments by BACS

9. ACCOUNTS 2015/2016 (To also be displayed on projector during Meeting)

- Cashbook
- Petty Cash
- Investment Accounts
- Bank Reconciliations
- Actuals against Budget
- Budget Sheets
- Assets Register
- Trade Union – Facility Time Sheet

10. PENSIONS

To consider and make any recommendations concerning staff pensions. The report being considered by the Town Council on 19 November 2015 is attached.

11. IT UPDATE

The Communications and Committees Officer is to provide an update regarding IT Issues.

12. ITEMS FOR INFORMATION AND URGENT MATTERS

This item is only for items of information to be given to town councillors and for items which either the Committee Chair or Town Clerk consider to be genuinely urgent.

13. DATE OF THE NEXT MEETING

The next Meeting of the Finance Committee is scheduled for Thursday 7 January 2016 at 6.30pm in the Council Chamber.

MEMBERS OF THE FINANCE COMMITTEE:

Councillor K Ellis (Chair)
Councillor A Gibbs-Barton (Vice-Chair)
Councillor B W Elliott
Councillor GT Knox
Councillor K Nisbet
Councillor JR Potts
Councillor O Potts
Councillor J Reid
Councillor D Rutter

Copy to all remaining Town Councillors for information