



BLYTH TOWN COUNCIL

TO: ALL MEMBERS OF FINANCE COMMITTEE

You are hereby requested to attend a meeting of **BLYTH TOWN COUNCIL FINANCE COMMITTEE** to be held at Arms Everytne House, Quay Road Blyth, NE24 2AS, Thursday, 7 January 2016 at 6.30pm.

The Agenda for this meeting is set out below.

**Stephen Rickitt
Town Clerk
Blyth Town Council**

8 December 2015

Would you please ensure that all mobile phones are switched off

AGENDA:

1	APOLOGIES FOR ABSENCE
2	DISCLOSURE OF INTERESTS AND GRANT OF DISPENSATIONS
3	MINUTES OF THE FINANCE COMMITTEE HELD ON 5TH NOVEMBER 2015
4	MATTERS ARISING
5	BUDGET AND PRECEPT FOR 2016/2017 <ul style="list-style-type: none">• Projected Outturn 2015/2016 & Budget 2016/2017• Forecast Budget (Appendix 1)• Council Tax Calculations (Appendix 2)

	<ul style="list-style-type: none"> • Internal Financial Controls • Statement of Internal Financial Controls (Appendix 1)
6	<p>ACCOUNTS 2015/2016 (To also be displayed on projector during Meeting)</p> <ul style="list-style-type: none"> • Cashbook • Petty Cash • Investment Accounts • Bank Reconciliations • Actuals against Budget • Budget Sheets • Assets Register • Trade Union – Facility Time Sheet • Visa Card Transactions
7	<p>MID-YEAR INTERNAL AUDIT REPORT</p> <p>To consider the attached working document prepared by the Council’s Internal Auditor</p>
8	<p>PENSIONS</p> <p>Please note, the report has been previously circulated. If anyone would like a further copy please contact the office.</p>
9	<p>IT UPDATE</p> <p>Please see attached report.</p>
10	<p>DCLG REVIEW OF THE LOCALISATION OF COUNCIL TAX BENEFIT</p> <p>To decide whether to make any comment to NALC regarding the review outlined in the email from NALC.</p> <p>More details are available at https://www.gov.uk/government/news/launch-of-review-into-council-tax-support</p>
11	<p>TOWN TWINNING</p> <p>To consider whether to assist with the forthcoming visit</p>
12	<p>RISK ASSESSMENTS</p> <p>To update the Committee on progress of revised documents.</p>

13	ITEMS FOR INFORMATION AND URGENT MATTERS
14	DATE OF THE NEXT MEETING Thursday, 3 March 2016, 6.30 pm in the Council Chamber.

MEMBERS OF THE FINANCE COMMITTEE:

Councillor K Ellis (Chair)
Councillor A Gibbs-Barton (Vice-Chair)
Councillor B W Elliott
Councillor GT Knox
Councillor K Nisbet
Councillor JR Potts
Councillor O Potts
Councillor J Reid
Councillor D Rutter

Copy to all remaining Town Councillors for information