



## BLYTH TOWN COUNCIL

**To: ALL MEMBERS OF THE FINANCE COMMITTEE**

You are hereby requested to attend meeting of **BLYTH TOWN COUNCIL FINANCE COMMITTEE** which is to meet at 6.30 pm on Tuesday 3 May 2016, in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS.

**The Agenda for the meeting is set out below**

A handwritten signature in cursive script that reads "J. Hughes".

**JOE HUGHES  
ACTING TOWN CLERK  
BLYTH TOWN COUNCIL**

**26 APRIL 2016**

---

*Would you please ensure that all mobile phones are switched off during the Meeting*

**AGENDA:**

<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>
<b>2</b>	<b>DISCLOSURE OF INTERESTS AND GRANT OF DISPENSATIONS</b>
<b>3</b>	<b>MINUTES FROM THE FINANCE COMMITTEE MEETING HELD ON 3 MARCH 2016</b>
<b>3.1</b>	<b>MATTERS ARISING</b>
<b>4</b>	<b>ACCOUNTS 2015/2016 (To also be displayed on projector during Meeting)</b> <ul style="list-style-type: none"><li>• Cashbook</li><li>• Petty Cash</li><li>• Investment Accounts</li><li>• Bank Reconciliations</li><li>• Actuals against Budget</li><li>• Budget Sheets</li><li>• Assets Register</li><li>• Visa Card Transactions</li></ul>

<b>5</b>	<b>SOCIETY OF LOCAL COUNCIL CLERKS</b>  Request to purchase subscription for Acting Town Clerk.
<b>6</b>	<b>ANNUAL STATEMENTS AND FINAL INTERNAL AUDIT RETURN</b>
<b>7</b>	<b>ITEMS FOR INFORMATION AND URGENT BUSINESS</b>
<b>8</b>	<b>DATE OF THE NEXT MEETING</b>  The next Meeting of the Finance Committee will be held on 6 September 2016 at 6.30 pm in the Council Chamber.
<b>9</b>	<b>PART II</b>  The Council may wish to consider any specific contractual or staff issues in private. If so, then the Council is recommended to resolve to exclude the public and the media under the provision of the Public Bodies (Access to Meetings) Act 1960 prior to any such discussion.  It may be appropriate to defer any such discussion to the end of the meeting.

### **MEMBERS OF THE FINANCE COMMITTEE:**

Councillors:

K Ellis (Chair)  
A Gibbs-Barton (Vice-Chair)  
B Elliott  
G T Knox  
K Nisbet  
J R Potts  
O Potts  
J Reid  
D Rutter