



## BLYTH TOWN COUNCIL

**To: ALL MEMBERS OF THE FINANCE COMMITTEE**

You are hereby requested to attend meeting of **BLYTH TOWN COUNCIL FINANCE COMMITTEE** which is to meet at 6.30 pm on Thursday 30 June 2016, in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS.

**The Agenda for the meeting is set out below**

A handwritten signature in black ink that reads 'J. Hughes'.

**JOE HUGHES  
ACTING TOWN CLERK  
BLYTH TOWN COUNCIL**

**14 June 2016**

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*Would you please ensure that all mobile phones are switched off during the Meeting*

**AGENDA:**

|            |   |
|------------|---|
| <b>1</b>   | <b>APOLOGIES FOR ABSENCE</b>  |
| <b>2</b>   | <b>DISCLOSURE OF INTERESTS AND GRANT OF DISPENSATIONS</b>   |
| <b>3</b>   | <b>MINUTES FROM THE FINANCE COMMITTEE MEETING HELD ON 3 MAY 2016</b>  |
| <b>3.1</b> | <b>MATTERS ARISING</b>  |
| <b>4</b>   | <b>ACCOUNTS 2016/2017 (To also be displayed on projector during Meeting)</b> <ul style="list-style-type: none"><li>• Cashbook</li><li>• Petty Cash</li><li>• Investment Accounts</li><li>• Bank Reconciliation</li><li>• Actuals against Budget</li><li>• Budget Sheets</li></ul> |

|           |  |
|-----------|--|
| <b>5</b>  | <b>INTERNAL AUDIT CONTRACTOR</b>   |
| <b>6</b>  | <b>TALL SHIPS BUDGET</b>   |
|           | <p><b>ANNUAL STATEMENTS AND FINAL INTERNAL AUDIT RETURN</b></p> <p>To note the above:</p> <ul style="list-style-type: none"> <li>• The Annual Statements and Final Statements were posted to BDO on 26 May 2016.</li> <li>• The notice for the Exercise of Public Rights is on the website and on the notice board and commenced on 3 June 2016.</li> <li>• The Annual Statement is on the website.</li> </ul> |
| <b>7</b>  | <p><b>INVESTMENT STRATEGY</b></p> <p>To consider the report from the Acting Town Clerk.</p>  |
| <b>8</b>  | <p><b>VAT HEALTH CHECK</b></p> <p>To consider the report from Ernst Young and receive verbal feedback from the Acting Town Clerk.</p>  |
| <b>9</b>  | <b>ITEMS FOR INFORMATION AND URGENT BUSINESS</b>   |
| <b>10</b> | <p><b>DATE OF THE NEXT MEETING</b></p> <p>The next Meeting of the Finance Committee will be held on 6 September 2016 at 6.30 pm in the Council Chamber.</p>  |

### **MEMBERS OF THE FINANCE COMMITTEE:**

Councillors:

K Ellis (Chair)  
J R Potts (Vice-Chair)  
B Elliott  
A Gibbs-Barton  
G T Knox  
K Nisbet  
O Potts  
J Reid  
D Rutter

