



## BLYTH TOWN COUNCIL

**To: ALL MEMBERS OF THE FINANCE COMMITTEE**

You are hereby requested to attend meeting of **BLYTH TOWN COUNCIL FINANCE COMMITTEE** which is to meet at 6.30 pm on Tuesday 6 September 2016, in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS.

**The Agenda for the meeting is set out below**

A handwritten signature in black ink that reads "J. Hughes".

**JOE HUGHES  
ACTING TOWN CLERK  
BLYTH TOWN COUNCIL**

**30 August 2016**

*Would you please ensure that all mobile phones are switched off during the Meeting*

**AGENDA:**

<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>
<b>2</b>	<b>DISCLOSURE OF INTERESTS AND GRANT OF DISPENSATIONS</b>
<b>3</b>	<b>MINUTES FROM THE FINANCE COMMITTEE MEETING HELD ON 30 JUNE 2016</b>
<b>3.1</b>	<b>MATTERS ARISING</b>
<b>4</b>	<b>ACCOUNTS 2016/2017</b> (to also be displayed on smartboard during the meeting) <ul style="list-style-type: none"><li>• Cashbook</li><li>• Petty Cash</li><li>• Investment Accounts</li><li>• Bank Reconciliation</li><li>• Actuals against Budget</li><li>• Budget Sheets</li></ul>

<b>6</b>	<b>REPORT FROM ACTING TOWN CLERK</b> (please see attached) <ul style="list-style-type: none"> <li>• Invitation from Solingen (letter attached)</li> <li>• Recruitment costs/Contingencies</li> </ul>
<b>7</b>	<b>VAT - PARTNERSHIP AGREEMENT</b> To note that VAT was returned to the Council on 28 July 2016.
<b>8</b>	<b>VAT HEALTH CHECK</b> To note the following: <ul style="list-style-type: none"> <li>• Response received from HMRC (please see attached)</li> <li>• Request to Ernst Young to make a further visit to help complete the backlog vat claim and advice on other issues (date to be confirmed).</li> </ul>
<b>9</b>	<b>ITEMS FOR INFORMATION AND URGENT BUSINESS</b>
<b>10</b>	<b>DATE AND TIME OF NEXT MEETING</b> The next Meeting of the Finance Committee will be held on Thursday 3 November 2016 at 6.30 pm in the Council Chamber.

### **MEMBERS OF THE FINANCE COMMITTEE:**

Councillors:

K Ellis (Chair)  
J R Potts (Vice-Chair)  
B Elliott  
A Gibbs-Barton  
G T Knox  
K Nisbet  
O Potts  
J Reid  
D Rutter