



## BLYTH TOWN COUNCIL

**To: ALL MEMBERS OF THE FINANCE COMMITTEE**

You are hereby requested to attend meeting of **BLYTH TOWN COUNCIL FINANCE COMMITTEE** which is to meet at 6.30 pm on Thursday 9 March 2017, in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS.

**The Agenda for the meeting is set out below**

A handwritten signature in black ink that reads "J. Hughes".

**JOE HUGHES  
TOWN CLERK  
BLYTH TOWN COUNCIL**

**2 March 2017**

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*Electronic devices can be used to access Committee papers. Please ensure that mobile phones are switched to silent mode during the meeting.*

**AGENDA:**

<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>
<b>2</b>	<b>DISCLOSURE OF INTERESTS AND GRANT OF DISPENSATIONS</b>
<b>3</b>	<b>MINUTES FROM THE FINANCE COMMITTEE MEETING HELD ON THURSDAY 12 JANUARY 2017</b>
<b>3.1</b>	<b>MATTERS ARISING</b>
<b>4</b>	<b>BUDGET 2016/2017</b> <ul style="list-style-type: none"><li>• Cashbook</li><li>• Petty Cash</li><li>• Investment Accounts</li><li>• Bank Reconciliation</li><li>• Actuals against Budget</li><li>• Budget Sheets</li></ul>

<b>5</b>	<b>BROADBAND &amp; TELEPHONE LINE RENTAL</b>  Please see attached report.
<b>6</b>	<b>INSURANCE COVER</b>  Please see attached report.
<b>7</b>	<b>PURCHASE OF IT EQUIPMENT FOR COUNCILLORS</b>  Please see attached report.
<b>8</b>	<b>REMEMBRANCE SERVICE BUDGET</b>  Please see attached report.
<b>9</b>	<b>TOWN COUNCIL WEBSITE</b>  Please attached report.
<b>10</b>	<b>RISK ASSESSMENTS</b>  Please see attached report.
<b>11</b>	<b>ANY OTHER BUSINESS OR TIEMS FOR URGENT ATTENTION</b>  This item is only for items of information to be given to Town Councillors and for items which either the Committee Chair or Town Clerk consider to be genuinely urgent.
<b>12</b>	<b>DATE AND TIME OF NEXT MEETING</b>  The next Meeting of the Finance Committee will be held on Thursday, 20 April 2017 in the Council Chamber.
<b>13</b>	<b>PART II</b>  Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.

## **MEMBERS OF THE FINANCE COMMITTEE:**

Councillors:

K Ellis (Chair)

J R Potts (Vice-Chair)

B Elliott

A Gibbs-Barton

G T Knox

K Nisbet

O Potts

J Reid

D Rutter