



## BLYTH TOWN COUNCIL

**To: ALL MEMBERS OF THE FINANCE COMMITTEE**

You are hereby requested to attend meeting of **BLYTH TOWN COUNCIL FINANCE COMMITTEE** which is to meet at 6.30 pm on Thursday 20 April 2017, in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS.

**The Agenda for the meeting is set out below**

A handwritten signature in black ink that reads "J. Hughes".

**JOE HUGHES  
TOWN CLERK  
BLYTH TOWN COUNCIL**

**11 April 2017**

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*Electronic devices can be used to access Committee papers. Please ensure that mobile phones are switched to silent mode during the meeting.*

**AGENDA:**

<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>
<b>2</b>	<b>DISCLOSURE OF INTERESTS AND GRANT OF DISPENSATIONS</b>
<b>3</b>	<b>MINUTES FROM THE FINANCE COMMITTEE MEETING HELD ON THURSDAY 9 MARCH 2017</b>
<b>3.1</b>	<b>MATTERS ARISING</b>
<b>4</b>	<b>BUDGET 2016/2017</b> <ul style="list-style-type: none"><li>• Cashbook</li><li>• Petty Cash</li><li>• Investment Accounts</li><li>• Bank Reconciliation</li><li>• Actuals against Budget</li><li>• Budget Sheets</li></ul>

<b>5</b>	<p><b>ANNUAL STATEMENT AND FINAL INTERNAL AUDIT RETURN</b> (please see attached report)</p> <p>That Committee agree the following:</p> <p>Section 1 Annual Governance Statement 2016/17 Section 2 Accounting Statements for 2016/17 Annual Internal Audit Report Final Internal Audit Report</p>
<b>6</b>	<p><b>APPOINTMENT OF INTERNAL AUDITOR 2017/18</b></p> <p>Please see attached report.</p>
<b>7</b>	<p><b>ANY OTHER BUSINESS OR TIEMS FOR URGENT ATTENTION</b></p> <p>This item is only for items of information to be given to Town Councillors and for items which either the Committee Chair or Town Clerk consider to be genuinely urgent.</p>
<b>8</b>	<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>The next Meeting of the Finance Committee will be held on Thursday, 29 June 2017 in the Council Chamber.</p>
<b>9</b>	<p><b>PART II</b></p> <p>Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>

**MEMBERS OF THE FINANCE COMMITTEE:**

Councillors:

K Ellis (Chair)  
J R Potts (Vice-Chair)  
B Elliott  
A Gibbs-Barton  
G T Knox  
K Nisbet  
O Potts  
J Reid  
D Rutter

