



BLYTH TOWN COUNCIL

To: ALL MEMBERS OF THE FINANCE COMMITTEE

You are hereby requested to attend meeting of **BLYTH TOWN COUNCIL FINANCE COMMITTEE** which is to meet at 6.30 pm on Tuesday 12 September 2017 in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS.

The Agenda for the meeting is set out below

**JOE HUGHES
TOWN CLERK
BLYTH TOWN COUNCIL**

5 September 2017

Electronic devices can be used to access Committee papers. Please ensure that mobile phones are switched to silent mode during the meeting.

AGENDA

1	APOLOGIES FOR ABSENCE
2	DISCLOSURE OF INTERESTS AND GRANT OF DISPENSATIONS
3	MINUTES FROM THE FINANCE COMMITTEE MEETING HELD ON THURSDAY 29 JUNE 2017 (INCLUDING ACTIONS)
3.1	MATTERS ARISING
4	BLYTH DEVELOPMENT TRUST BUSINESS IMPROVEMENT DISTRICT Karen Walker in attendance.

5	ACCOUNTS/BUDGET <ul style="list-style-type: none"> • Bank Reconciliation • Actuals against Budget • Budget Sheets
6	BANK SIGNATORIES Please see attached report.
7	INTERIM AUDIT REPORT – AUGUST 2017 Please see attached.
8	EXTERNAL AUDIT RETURN To approve and accept the Annual Return, including the Auditor’s Certificate (please see attached).
9	ANY OTHER BUSINESS OR ITEMS FOR URGENT ATTENTION This item is only for items of information to be given to Town Councillors and for items which either the Committee Chair or Town Clerk consider to be genuinely urgent.
10	DATE AND TIME OF NEXT MEETING The next Meeting of the Finance Committee will be held on Tuesday 7 November 2017 in the Council Chamber.
11	PART II Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.

MEMBERS OF THE FINANCE COMMITTEE:

Councillors:

K Ellis (Chair)	L Rickerby
J R Potts (Vice-Chair)	W Taylor
K Nisbet	D Walls
R Parker	G Webb
J Reid	