



BLYTH TOWN COUNCIL

TO: ALL MEMBERS OF FINANCE COMMITTEE

You are hereby requested to attend a meeting of **BLYTH TOWN COUNCIL FINANCE COMMITTEE** to be held at Arms Everytne House, Quay Road Blyth, NE24 2AS, on Thursday 6th November 2014 at 6.30pm.

The Agenda for this meeting is set out below.

A handwritten signature in black ink, appearing to read 'Sue Noddings'.

**Sue Noddings
Town Clerk (Corporate Services)
Blyth Town Council**

30th October 2014

Would you please ensure that all mobile phones are switched off

AGENDA:

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURE OF INTERESTS AND GRANT OF DISPENSATIONS**
- 3. MINUTES OF THE FINANCE COMMITTEE HELD ON THURSDAY 4TH SEPTEMBER 2014**
- 4. EXTERNAL AUDIT**
 - 4.1 BDO Issues Arising
 - 4.2 Governance & Accountability for Local Councils
 - 4.3 Risk Assessment

5. WORKING GROUP

Report from Town Clerk (Corporate Services) following recent Finance Sub-Committee Meeting

6. INTERNAL AUDIT

- 6.1 Current position and review of Internal Auditor
- 6.2 Terms of reference

7. BUDGET

- 7.1 Precept
- 7.2 Committee recommendations
- 7.3 Partnership Board (2015/2016)

8. COUNCIL TAX SUPPORT SCHEME

(Please find correspondence from NCC and DCLG attached)

9. WEBSITE

The Committee Clerk is to provide a verbal update for this Agenda item

10. BTC COMPUTER EQUIPMENT

(Please find an article from Collingwood Legal attached)

11. NORTHUMBERLAND COUNTY COUNCIL (SECTION 106)

12. UPDATE ON THE FINANCIAL REPORTS: -

- 12.1 Management Report (Actual Against Budget by Budget Head)
- 12.2 Cash Book/Petty Cash
- 12.3 Total Deposit Accounts

13. MOTION FROM COUNCILLOR B W ELLIOTT

I Cllr Barry Elliott request BTC purchase video recording equipment (simple video recorder with tripod) that any of our staff can set up/easily be trained to use.

This equipment is available from most shops off shelf, is any user friendly. Expenditure of around £600 max

14. MOTION FROM COUNCILLOR K ELLIS

It is likely that this motion will be dealt with under Part II due to the discussion of confidential matters

15. ITEMS FOR INFORMATION AND URGENT MATTERS

This item is only for items of information to be given to town councillors and for items which either the Committee Chair or Town Clerk consider to be genuinely urgent

16. DATE OF NEXT MEETING

The next meeting of the Finance Committee is currently scheduled for Thursday 8th January 2015 at 6.30pm in the Council Chamber

MEMBERS OF THE FINANCE COMMITTEE:

Councillor J R Potts (Chair)
Councillor G T Knox (Vice Chair)
Councillor C Bruce
Councillor B W Elliott
Councillor K Ellis
Councillor A Gibbs-Barton
Councillor K Nisbet
Councillor O Potts
Councillor J Reid

Copy to all remaining Town Councillors for information