



BLYTH TOWN COUNCIL

TO: ALL MEMBERS OF FINANCE COMMITTEE

You are hereby requested to attend a meeting of **BLYTH TOWN COUNCIL FINANCE COMMITTEE** to be held at Arms Everytne House, Quay Road Blyth, NE24 2AS, on Tuesday 12th May 2015 at 6.30pm.

The Agenda for this meeting is set out below.

A handwritten signature in black ink, appearing to read 'Sue Noddings'.

**Sue Noddings
Town Clerk (Corporate Services)
Blyth Town Council**

1st May 2015

Would you please ensure that all mobile phones are switched off

AGENDA:

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURE OF INTERESTS AND GRANT OF DISPENSATIONS**
- 3. MINUTES OF THE FINANCE COMMITTEE HELD ON THURSDAY 5TH MARCH 2015**

4. MATTERS ARISING

Councillors attention is drawn to the following items in the Minutes:

- Sage – Visit to Morpeth Town Council
- Appointment of Internal Auditor
- Invoice re: Conservation Officer
- Credit Union
- Bank reconciliation
- Deposit accounts
- CCLA (Precept into Deposit)
- CCLA (Investment into Property)

5. ACCOUNTS 2014/2015 (To also be displayed on projector during Meeting)

- Cashbook
- Petty Cash
- Investment Accounts
- Bank Reconciliations
- Actuals against Budget
- Budget Sheets
- External Audit Report
- Audit Timetable/Inspection
- Assets Register
- Internal Auditor Report/Recommendations
- Trade Union – Facility Time Sheet

6. ACCOUNTS 2015/2016

- Cost code changes

7. IT UPDATE

The Communications and Committees Officer is to provide an update regarding the Blyth Town Council website – including analytics and comparison with Social Media platforms potential costings for IT Equipment are also to be circulated to Councillors. (See attached documents).

8. FINANCIAL REGULATIONS

(Please find track changed copy of the Financial Regulations for discussion and your attention).

9. ITEMS FOR INFORMATION AND URGENT MATTERS

This item is only for items of information to be given to town councillors and for items which either the Committee Chair or Town Clerk consider to be genuinely urgent.

10. DATE OF THE NEXT MEETING

The next Meeting of the Finance Committee is scheduled for the 2nd July 2015 at 6.30pm in the Council Chamber.

MEMBERS OF THE FINANCE COMMITTEE:

Councillor J R Potts (Chair)
Councillor G T Knox (Vice-Chair)
Councillor C Bruce
Councillor B W Elliott
Councillor K Ellis
Councillor A Gibbs-Barton
Councillor K Nisbet
Councillor O Potts
Councillor J Reid

Copy to all remaining Town Councillors for information