



## **BLYTH TOWN COUNCIL**

**Minutes of the Meeting of the Finance Committee** held in the Council Chamber at Arms Everytne House on Thursday 8<sup>th</sup> January 2015 at 6.30pm.

### **Present:**

### **Committee Members:**

Councillor J R Potts (Chair), Councillor B W Elliott, Councillor K Nisbet, Councillor O Potts and Councillor J Reid.

### **Non Committee Members:**

Councillor A Cartie, Councillor M Parker and Councillor R Parker.

### **Officers:**

Town Clerk (Corporate Services) – Sue Noddings

Assets Officer – Sean Robinson

Committee Clerk – L Forsyth

Office Manager - A McCabe

### **Members of the Public: 1**

### **098/15/01: APOLOGIES FOR ASBENCE**

Apologies for absence were received from Councillor C Bruce, Councillor K Ellis, Councillor G T Knox and Councillor A Gibbs-Barton.

### **099/15/02: DISCLOSURE OF INTERESTS AND GRANTS OF DISPENSATIONS**

None.

### **100/15/03: MINUTES OF THE FINANCE COMMITTEE HELD ON THURSDAY 6<sup>TH</sup> NOVEMBER 2014**

The Minutes of the Finance Committee held on the 6<sup>th</sup> November 2014

were **AGREED** by the Committee and signed by the Chair.

## **101/15/04: UPDATES**

### 4.1 To arrange a date for the Finance Working Group to visit Morpeth Town Council regarding their finance systems

Councillor J Potts provided an outline for this item.

The Town Clerk (Corporate Services) commented that she had sought initial contact with Gillian at Morpeth Town Council and was looking for guidance from Councillors to set a date and time.

The Councillors expressed a preference for a meeting to take place during the day.

### 4.2 Internal Auditor

The Town Clerk (Corporate Services) commented that she had prepared a letter to be sent to potential candidates for the position of internal auditor.

Councillor J R Potts provided an outline for this item. It was commented that this arose due to the resignation of the Town Council's Internal Auditor.

It was **AGREED** that the Town Clerk (Corporate Services) is to proceed with the recruitment of an Internal Auditor.

### 4.3 Council Tax Support Scheme

Councillor J R Potts commented that Blyth Town Council would not be receiving the allocated Council Tax Support Scheme finance from Northumberland County Council.

## **102/15/05: UPDATE ON THE FINANCIAL REPORTS : -**

### 5.1 Actuals Against Budget

Councillor J R Potts provided an outline for this item.

### 5.2 Forecast Expenditure

Councillor J R Potts provided an outline for this item

### 5.3 Forecast Variance

Councillor J R Potts provided an outline for this item. (Please find document attached).

## 5.4 Deposit Accounts

Councillor J R Potts commented that as agreed, there was to be a gradual consolidation of accounts.

Discussion was then held as to the viability of a share option scheme.

The Town Clerk (Corporate Services) commented that there was to be a presentation for this item on the 10<sup>th</sup> February 2015. This was **NOTED** by the Committee.

### **103/15/06: THE BUDGET & PRECEPT FOR 2015/2016**

Councillor J R Potts provided an outline for the budget setting process.

It was noted that the Labour Party had produced a proposed budget and that work had been conducted with the Town Clerk (Corporate Services). Information had been received on Wednesday from the SLCC and DCLG of the Government's intention to possibly impose council tax capping of 2% on larger Parish councils with possible implications for a public referendum.

It was commented that this process took into consideration many areas such as the potential capping of Town and Parish Councils by DCLG.

On this basis, Councillor J R Potts moved that any increase be less than 2%. This was seconded by Councillor J Reid.

The Assets Officer outlined the current position of the Assets, noting such areas as the Public Convenience Review to be conducted by Northumberland County Council and the inclusion of contingencies.

Councillor J R Potts provided an outline for the proposed planning spending including training and heritage proposals.

The Town Clerk (Corporate Services) informed the Committee as to proposals previously made regarding wi-fi in the newly installed lampposts in the Town.

Councillor B W Elliott enquired as to whether there was a statutory requirement for the amount reserves. Councillor J R Potts commented that there was not, however there was guidance for Town and Parish Councils.

Discussion was then held regarding the Town Council's support of the local Credit Union. It was **AGREED** that a representative of the Credit Union is

to be invited to present at the next Meeting of the Full Council.

Following discussion of the Budget and its effect upon the precept and reserves the Finance Committee **AGREED** the proposed budget, with the ability to make minor adjustments if required. (Please see the document attached to the Minutes).

#### **104/15/07: ITEMS FOR INFORMATION AND URGENT MATTERS**

None.

#### **105/15/08: DATE OF NEXT MEETING**

It was **AGREED** that the next meeting of the Finance Committee is scheduled for Thursday 5<sup>th</sup> March 2015 at 6.30pm in the Council Chamber.

#### **106/15/09: CONFIDENTIAL ITEM**

For consideration of this item the Council **RESOLVED** to consider the remaining business in private with the press and public excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960 on the basis that the business involves the consideration of items of a confidential nature.

An outline was provided on pink paper regarding a potential event to be hosted in Blyth. It was noted that potential funding and support was being sought. A figure of £20,000 was outlined for a major Sporting Event to potentially finish in Blyth.

The Committee provisionally **AGREED** to support this proposal subject to the Event taking place and required conditions.

#### **Meeting Closed at 7.50**

#### **MEMBERS OF THE FINANCE COMMITTEE:**

Councillor J R Potts (Chair)  
Councillor G T Knox (Vice-Chair)  
Councillor B W Elliot  
Councillor K Ellis  
Councillor A Gibbs-Barton  
Councillor G T Knox  
Councillor K Nisbet  
Councillor O Potts  
Councillor J Reid

**Date:**

**Signed:**

BLYTH TOWN COUNCIL  
Actuals against budget 2014-15

CODE	BUDGET FOR FINANCIAL PERIOD 2014-15	Budget	% Diff	Actual	2012/13 Actuals		2013/14 Actuals		2014/15 Actuals		Net
					Creditors	Debtors	Creditors	Debtors	Creditors	Debtors	
100	<b>INCOME</b>										
	Balance Brought Forward To Be Confirmed			-394,218.78							-394,218.78
101	Parish Precept	993,745.00		-993,745.00							-993,745.00
102	Bank Interest			-2,773.29							-2,773.29
	HMRC										0.00
104	Income from Allotment Rents	14,830.83		-14,830.83							-14,830.83
105	Donations received			-21,163.00							-21,163.00
	Donations received for Events										
	Donations received for Mayor's Charity										
106	Other funding			0.00							0.00
1061	Grants										
1062	106 Funding (Bus Shelters)										
1063	106 Funding (Play Areas)										
1064	LGS Allowance										
1065	Successful Bids										
107	Sale of merchandise			-13,741.40							-13,741.40
108	Room hire			0.00							0.00
	<b>INCOME TOTAL =</b>	<b>1,008,575.83</b>		<b>-1,046,253.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,046,253.52</b>
	<b>EXPENDITURE</b>										
110	<b>EMPLOYEE COSTS</b>										
111	Town Clerk (Corporate Services) salary	20,937.00		18,698.97							18,698.97
112	NI - Employer's Contribution (6.35%)	1,500.00		1,756.97							1,756.97
113	Pension - Employer's Contribution (26%)	5,444.00		0.00	-						0.00
121	Assets Officer Salary	24,894.00		18,837.44							18,837.44
122	NI - Employer's Contribution	1,581.00		1,776.14							1,776.14
123	Pension - Employer's Contribution	6,472.00		0.00							0.00
131	Office Manager Salary	21,067.00		16,300.53							16,300.53
132	NI - Employer's Contribution	1,338.00		1,426.09							1,426.09
133	Pension - Employer's Contribution	5,477.00		0.00							0.00
141	Committee Clerk Salary	19,817.00		15,300.00							15,300.00
142	NI - Employer's Contribution	1,258.00		1,287.99							1,287.99
143	Pension - Employer's Contribution	5,152.00		0.00							0.00
150	Newspaper job adverts	1,000.00		0.00							0.00
151	Payroll service	50.00		18.00							18.00
152	Travel / Subsistence	1,500.00		55.80							55.80
153	Training	2,500.00		2,096.34							2,096.34
154	Recruitment Costs	500.00		0.00							0.00
161	Town Clerk (Democratic Services) salary	15,844.00		11,795.74							11,795.74
162	NI - Employer's Contribution	1,006.00		804.35							804.35
163	Pension - Employer's Contribution	4,119.00		-720.00							-720.00
171	Apprentice Salary	6,500.00		3,631.80							3,631.80
172	NI - Employer's Contribution	413.00		78.15							78.15
173	Pension - Employer's Contribution	0.00		0.00							0.00
181	Assistant Assets Officer Salary	7,726.00		4,703.47							4,703.47
182	NI - Employer's Contribution	500.00		192.13							192.13
183	Pension - Employer's Contribution	0.00		0.00							0.00
198	Possible increase in Pay	5,000.00		0.00							0.00
199	Contingencies	1,000.00		0.00							0.00
	<b>EMPLOYEE COSTS TOTAL</b>	<b>162,595.06</b>	<b>-40%</b>	<b>98,039.87</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>98,039.87</b>
200	<b>OFFICE COSTS</b>										
201	Rent	35,350.00		29,458.30							29,458.30
202	Service Charges	10,500.00		5,556.24							5,556.24
205	Non- Domestic Rates	11,000.00		11,206.50							11,206.50
206	Venue / Room Hire	0.00		0.00							0.00
207	Telecomms	5,000.00		2,821.36							2,821.36
208	IT Equipment	5,000.00		4,644.72							4,644.72
209	Postages	1,000.00		306.39							306.39
210	Printing & Stationery	3,000.00		3,387.00							3,387.00
211	Furniture & Equipment	2,000.00		1,296.59							1,296.59
212	Office Running Costs	1,000.00		898.51							898.51
213	Insurances	4,500.00		5,299.07							5,299.07
215	Photocopying	1,000.00		0.00							0.00
216	Tar's Cleaning Contract	2,000.00		1,501.47							1,501.47
217	IT/Finance Software Development	15,000.00		1,275.80							1,275.80
218	Hospitality	0.00		302.62							302.62
299	Contingencies	1,000.00		0.00							0.00
	<b>OFFICE COSTS TOTAL</b>	<b>97,350.00</b>	<b>-30%</b>	<b>67,954.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>67,954.57</b>
300	<b>FEES &amp; CHARGES</b>										
301	Audit - Internal	500.00		202.50	-	100.00		50.00			152.50
302	Audit - External	2,000.00		1,980.00	-	750.00		1,300.00			2,530.00
303	Election Expenses	8,500.00		0.00							0.00
305	Public Notices	250.00		0.00							0.00
306	Software Licence Fees	100.00		129.99							129.99
307	Subscription	4,000.00		4,080.92							4,080.92
309	Professional Fees	10,000.00		5,623.60							5,623.60
310	Publications	250.00		120.83							120.83
311	IT Contract (Widescope)	0.00		900.00							900.00
312	Publicity	1,000.00		0.00							0.00
399	Contingencies	250.00		0.00							0.00
	<b>FEES &amp; CHARGES TOTAL</b>	<b>28,850.00</b>	<b>-51%</b>	<b>13,037.84</b>	<b>-850.00</b>	<b>0.00</b>	<b>1,350.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,637.84</b>

BLYTH TOWN COUNCIL  
Actuals against budget 2014-15

CODE	BUDGET FOR FINANCIAL PERIOD 2014-15	Budget	% Diff	Actual	2012/13 Actuals		2013/14 Actuals		2014/15 Actuals		Net
					Creditors	Debtors	Creditors	Debtors	Creditors	Debtors	
400	<b>MEMBER EXPENSES</b>										
401	Councillor Expenses	500.00		188.78							188.78
402	Councillor Training	1,000.00		578.93							578.93
403	Broadband & Telephone line & rental (c16)	2,500.00		1,035.00			1,035.00				2,070.00
404	Laptop & printer (x16)	6,000.00		93.74							93.74
499	Contingencies	500.00		0.00							0.00
	<b>MEMBER EXPENSES TOTAL</b>	<b>10,500.00</b>	<b>-82%</b>	<b>1,896.45</b>	<b>0.00</b>	<b>0.00</b>	<b>1,035.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,931.45</b>
500	<b>CIVIC EVENTS</b>										
501	Mayoral Expenses	500.00		74.88							74.88
502	Civic Expenses & Town Twinning	2,500.00		0.00							0.00
503	Remembrance Day	2,500.00		1,426.00							1,426.00
504	Submariners event donation	250.00		250.00							250.00
505	St Marys/Outhberts Churches donations	100.00		0.00							0.00
506	Youth Council Grant	1,000.00		0.00							0.00
599	Contingencies	500.00		0.00							0.00
	<b>CIVIC EVENTS TOTAL</b>	<b>7,350.00</b>	<b>-76%</b>	<b>1,750.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,750.88</b>
600	<b>ALLOTMENTS COMMITTEE</b>										
601	Bolem Avenue - Water Rates	3,000.00		2,567.42							2,567.42
602	Bolem Avenue - Ongoing Maintenance	500.00		2,834.00							2,834.00
603	Bolem Avenue - Other Projects			1,185.00							1,185.00
	Bolem Avenue sub-total		3,500.00		6,586.42						
611	Twentieth Avenue - Water Rates	1,000.00		1,196.35							1,196.35
612	Twentieth Avenue - Ongoing Maintenance	500.00		0.00							0.00
613	Twentieth Avenue - Other Projects			0.00							0.00
	Twentieth Avenue sub-total		1,500.00		1,196.35						
621	South View - Water Rates	900.00		506.56							506.56
622	South View - Ongoing Maintenance	500.00		0.00							0.00
623	South View - Other Projects			0.00							0.00
	South View sub-total		1,400.00		506.56						
631	Newsham - Water Rates	1,300.00		1,163.80							1,163.80
632	Newsham Ongoing Maintenance	500.00		155.00							155.00
633	Newsham - Other Projects			1,749.60			1,749.60				3,499.20
	Newsham sub-total		1,800.00		3,068.40						
641	Beatrice Avenue - Water Rates	1,000.00		672.15							672.15
642	Beatrice Avenue - Ongoing Maintenance	500.00		155.00							155.00
643	Beatrice Avenue - Other Projects	45,000.00		1,776.00							1,776.00
	Beatrice Avenue sub-total		46,500.00		2,603.15						
651	Tenth Avenue - Water Rates	350.00		201.68							201.68
652	Tenth Avenue - Ongoing Maintenance	500.00		1,408.75							1,408.75
653	Tenth Avenue - Other Projects			5,535.00							5,535.00
	Tenth Avenue sub-total		850.00		7,145.43						
661	Deleval Gardens - Water Rates	600.00		112.14							112.14
662	Deleval Gardens - Ongoing Maintenance	500.00		155.00							155.00
663	Deleval Gardens - Other Projects			0.00							0.00
	Deleval Gardens sub-total		1,100.00		267.14						
671	Laverock Place - Water Rates	350.00		152.07							152.07
672	Laverock Place - Ongoing Maintenance	500.00		27.50							27.50
673	Laverock Place - Other Projects			0.00							0.00
	Laverock Place sub-total		850.00		179.57						
681	Bebside - Water Rates	1,000.00		638.13							638.13
682	Bebside - Ongoing Maintenance	500.00		0.00							0.00
683	Bebside - Other Projects			0.00							0.00
	Bebside sub-total		1,500.00		638.13						
691	Wensleydale - Water Rates	3,000.00		1,463.53							1,463.53
692	Wensleydale - Ongoing Maintenance	500.00		193.62							193.62
693	Wensleydale - Other Projects			7,861.80							7,861.80
	Wensleydale sub-total		3,500.00		9,518.95						
697	Site Surveys and Investigations	12,500.00		12,500.00							0.00
698	Emergency & Non Site Specific Work	12,500.00		748.80							748.80
699	Contingencies	500.00		0.00							0.00
	Sub-total for water rates		12,500.00		8,673.83						
	Sub-total for ongoing maintenance		5,000.00		4,928.87						
	Sub-total for Other Projects		45,000.00		18,107.40						
	<b>ALLOTMENTS COMMITTEE TOTAL</b>	<b>88,000.00</b>	<b>-63%</b>	<b>32,458.90</b>			<b>1,749.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>34,208.50</b>
700	<b>ASSETS COMMITTEE</b>										
705	Contribution to Dedicated Blyth Workforce	185,850.00		166,666.88							166,666.88
750	Public Seats Renewal	10,000.00		5,232.00							5,232.00
751	Public Seats Repairs	0.00		0.00							0.00
760	Bus Shelters Renewal	20,000.00		2,662.20			2,246.40				4,908.60
761	Bus Shelters Repairs	0.00		2,246.40							2,246.40
770	Play Areas Renewal	50,000.00		44,905.96			15,000.00				59,905.96
771	Play Areas Repairs	0.00		3,387.00							3,387.00
790	Public Conveniences Refurbishment	5,000.00		0.00							0.00
801	Litter Bins (Maintaining Stock Levels)	10,000.00		6,065.70							6,065.70
802	Emergencies/Future Development Projects	17,150.00		0.00							0.00
	<b>ASSETS COMMITTEE TOTAL</b>	<b>298,000.00</b>	<b>-22%</b>	<b>231,166.14</b>	<b>0.00</b>	<b>0.00</b>	<b>17,246.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>248,412.54</b>



BLYTH TOWN COUNCIL  
Actuals against budget 2014-15

CODE	BUDGET FOR FINANCIAL PERIOD 2014-15			2012/13 Actuals		2013/14 Actuals		2014/15 Actuals		Net
	Budget	% Diff	Actual	Creditors	Debtors	Creditors	Debtors	Creditors	Debtors	
900	<b>PLANNING &amp; DEVELOPMENT COMMITTEE</b>									
901	Town planning consultation	10,000.00		0.00						0.00
902	Heritage Officer	5,000.00		0.00						0.00
	<b>PLANNING COMMITTEE TOTAL</b>	<b>15,000.00</b>	<b>-100%</b>	<b>0.00</b>						<b>0.00</b>
1000	<b>EVENTS COMMITTEE</b>									
1001	Events Co-ordinator retainer	20,000.00		15,416.70						15,416.70
1006	Summer Fairs	30,000.00		29,661.65						29,661.65
1011	Photographic competition	3,000.00		0.00						0.00
1021	Autumn event	30,000.00		35,632.40						35,632.40
1026	Christmas Festival - Lighting	25,000.00		515.00						515.00
1051	Christmas Festival - Entertainment	17,000.00		21,693.99						21,693.99
1036	Easter Continental Market	5,000.00		257.07	-1,937.00					-1,679.93
1046	Blyth In Bloom	7,500.00		147.47						147.47
1051	Olympic Legacy Event - BVAL	10,000.00		2,250.00						2,250.00
1052	Olympic Legacy Event - New Projects	10,000.00		8,367.00						8,367.00
1053	WW1 Commemoration	5,000.00		500.00						500.00
1099	Contingencies	500.00		0.00						0.00
	<b>EVENTS COMMITTEE TOTAL</b>	<b>163,000.00</b>	<b>-30%</b>	<b>114,441.28</b>	<b>-1,937.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>112,504.28</b>
1100	<b>FINANCE COMMITTEE</b>									
1102	Bank charges	100.00		24.00						24.00
1121	Community Engagement Group	5,000.00		0.00						0.00
1131	Credit Union South East Northumberland	7,000.00		0.00						0.00
	<b>FINANCE COMMITTEE TOTAL</b>	<b>12,100.00</b>	<b>-100%</b>	<b>24.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>24.00</b>
1200	<b>COMMUNITY GRANTS COMMITTEE</b>									
1201	Community Chest - Councillors' Schemes	16,000.00		8,321.00						8,321.00
1202	Community Support Grants	109,000.00		89,263.00						89,263.00
1203	Community Centre Grants	75,000.00		75,000.00						75,000.00
	<b>COMMUNITY GRANTS COMMITTEE</b>	<b>200,000.00</b>	<b>-14%</b>	<b>172,584.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>172,584.00</b>
	Sub - Total of all Services Committees		776,100.00	550,674.32	-1,937.00	0.00	16,996.00	0.00	0.00	395,149.32
	<b>TOTAL EXPENDITURE</b>	<b>1,080,745.00</b>		<b>735,353.93</b>	<b>-2,787.00</b>	<b>0.00</b>	<b>21,381.00</b>	<b>0.00</b>	<b>0.00</b>	<b>751,047.93</b>
	Less use of balances	-87,000.00								
	Less grant from NCC re reduced taxbase	0.00								
	<b>Net expenditure for year</b>	<b>993,745.00</b>		<b>-312,899.59</b>	<b>-2,787.00</b>	<b>0.00</b>	<b>21,381.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-295,205.59</b>
	<b>BALANCE CARRIED FORWARD</b>			<b>-767,118.37</b>	<b>-2,787.00</b>	<b>0.00</b>	<b>21,381.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-689,424.37</b>
				<b>-767,118.37</b>						

**Blyth Town Council - revised proposed budget 2015-16 (08.01.15 at 16.09)**

CODE	BUDGET FOR FINANCIAL PERIOD					
100	<b>INCOME</b>	2014-15	2015-16	2015-16	Notes:	Changes
	Balance Brought Forward To Be Confirmed					
101	Parish Precept	993,745.00				
102	Bank interest					
	HMRC					
104	Income from Allotment Rents	14,787.86				
105	Donations received	0.00				
106	Other funding	0.00				
107	Sale of merchandise					
108	Room hire					
	<b>INCOME TOTAL =</b>	<b>1,008,532.86</b>				
	<b>EXPENDITURE</b>					
110	<b>EMPLOYEE COSTS</b>					
111	Town Clerk (Corporate Services) salary	20,937.00	33,642.00		29.6 hours	
112	NI - Employer's Contribution (6.35%)	1,500.00	3,700.62		Calculated at 11% for each Employee	
113	Pension - Employer's Contribution (26%)	5,444.00	7,401.24		Calculated at 22% for each Employee	****
121	Assets Officer Salary	24,894.00	21,318.65		(1) 30 hours	
122	NI - Employer's Contribution	1,581.00	2,345.05			
123	Pension - Employer's Contribution	6,472.00	4,690.10			
131	Office Manager Salary	21,067.00	22,212.00			
132	NI - Employer's Contribution	1,338.00	2,443.32			
133	Pension - Employer's Contribution	5,477.00	4,886.64			
141	Committee Clerk Salary	19,817.00	20,949.00		Communications & Committee Officer	
142	NI - Employer's Contribution	1,258.00	2,304.39			
143	Pension - Employer's Contribution	5,152.00	4,608.78			
150	Newspaper job adverts	1,000.00	1,000.00			
151	Payroll service	50.00	50.00			
152	Travel / Subsistence	1,500.00	1,500.00			
153	Training	2,500.00	4,000.00			
154	Recruitment Costs	500.00	500.00			
161	Town Clerk (Democratic Services) salary	15,844.00	16,821.20		14.8 hours	
162	NI - Employer's Contribution	1,006.00	1,850.33			
163	Pension - Employer's Contribution	4,119.00	3,700.66			
171	Apprentice Salary	6,500.00	13,871.00		Administration & Customer Services Asst	
172	NI - Employer's Contribution	413.00	1,525.81			
173	Pension - Employer's Contribution	0.00			? Age/Service Threshold ?	
181	Assistant Assets Officer Salary	7,726.00	25,440.00		(2) 37 hours - Assets Officer	



**Blyth Town Council - revised proposed budget 2015-16 (08.01.15 at 16.09)**

182	NI - Employer's Contribution	500.00	2,798.40		
183	Pension - Employer's Contribution	0.00	5,596.80		
198	Possible Increase in Pay	5,000.00	5,000.00		
199	Contingencies	1,000.00	900.24	1,000 reduced by 99.76p	****
	Assistant Assets Officer Salary		13,871.00	To commence as Apprentice - Review 6mths	
	NI - Employer's Contribution		1,525.81		
	Pension - Employer's Contribution			? Age/Service Threshold ?	
	Committee Clerk Salary		6,580.14	15 hours	
	NI - Employer's Contribution		723.82	? Service Threshold ?	
	Pension - Employer's Contribution				
	<b>EMPLOYEE COSTS TOTAL</b>	<b>162,595.00</b>	<b>237,757.00</b>	<b>£ 237,757.00</b>	
200	<b>OFFICE COSTS</b>				
201	Rent	35,350.00	35,350.00		
202	Service Charges	10,500.00	6,000.00		
205	Non- Domestic Rates	11,000.00	11,000.00		
206	Venue / Room Hire	0.00	-		
207	Telecomms	5,000.00	4,000.00		
208	IT Equipment	5,000.00	1,500.00	reduced by £500	****
209	Postages	1,000.00	1,000.00		
210	Printing & Stationery	3,000.00	3,000.00		
211	Furniture & Equipment	2,000.00	1,000.00		
212	Office Running Costs	1,000.00	1,000.00		
213	Insurances	4,500.00	4,500.00		
215	Photocopying	1,000.00	1,000.00		
216	Tez's Cleaning Contract	2,000.00	2,000.00		
217	IT/Finance Software Development	15,000.00	7,500.00	reduced by £2,500	****
299	Contingencies	1,000.00	1,000.00		
	<b>OFFICE COSTS TOTAL</b>	<b>97,350.00</b>	<b>79,850.00</b>	<b>£ 79,850.00</b>	<b>Total reduced by £3,000</b>
300	<b>FEES &amp; CHARGES</b>				
301	Audit - Internal	500.00	500.00		
302	Audit - External	2,000.00	2,000.00		
303	Election Expenses	8,500.00	8,500.00		
305	Public Notices	250.00	250.00		
306	Software Licence Fees	100.00	100.00		
307	Subscription	4,000.00	1,000.00		
309	Professional Fees	10,000.00	5,000.00		

**Blyth Town Council - revised proposed budget 2015-16 (08.01.15 at 16.09)**

310	Publications	250.00	250.00		
312	Publicity	1,000.00	1,000.00		
399	Contingencies	250.00	250.00		
	<b>FEES &amp; CHARGES TOTAL</b>	<b>26,850.00</b>	<b>18,850.00</b>	<b>£ 18,850.00</b>	
400	<b>MEMBER EXPENSES</b>				
401	Councillor Expenses	500.00	500.00		
402	Councillor Training	1,000.00	2,500.00		
403	Broadband & Telephone line & rental (x16)	2,500.00	1,000.00		
404	Laptop & printer (x16)	6,000.00	2,000.00		
499	Contingencies	500.00	500.00		
	<b>MEMBER EXPENSES TOTAL</b>	<b>10,500.00</b>	<b>6,500.00</b>	<b>£ 6,500.00</b>	
500	<b>CIVIC EVENTS</b>				
501	Mayoral Expenses	500.00	500.00		
502	Civic Expenses & Town Twinning	2,500.00	5,000.00		
503	Remembrance Day	2,500.00	1,500.00	2,500 reduced by 1,000	****
504	Submariners event donation	250.00	250.00		
505	St.Marys/Cuthberts Churches donations	100.00	100.00	250 reduced by 150	****
506	Youth Council Grant	1,000.00	1,000.00		
599	Contingencies	500.00	500.00		
	<b>CIVIC EVENTS TOTAL</b>	<b>7,350.00</b>	<b>8,850.00</b>	<b>£ 8,850.00</b>	
600	<b>ALLOTMENTS COMMITTEE</b>				
601	Bolam Avenue - Water Rates	3,000.00	2,500.00	reduced by £500	****
602	Bolam Avenue - Ongoing Maintenance	500.00	500.00		
603	Bolam Avenue - Other Projects				
	Bolam Avenue sub-total				
611	Twentieth Avenue - Water Rates	1,000.00	750.00	reduced by £250	****
612	Twentieth Avenue - Ongoing Maintenance	500.00	500.00		
613	Twentieth Avenue - Other Projects				
	Twentieth Avenue sub-total				
621	South View - Water Rates	900.00	750.00	reduced by £150	****
622	South View - Ongoing Maintenance	500.00	500.00		
623	South View - Other Projects		2,000.00	Repairs to road surface	
	South View sub-total				
631	Newsham - Water Rates	1,300.00	1,000.00	reduced by £300	****
632	Newsham Ongoing Maintenance	500.00	500.00		

**Blyth Town Council - revised proposed budget 2015-16 (08.01.15 at 16.09)**

633	Newsham - Other Projects		10,000.00		Repairs to road surface	
	Newsham sub-total					
641	Beatrice Avenue - Water Rates	1,000.00	1,000.00		stays same	
642	Beatrice Avenue - Ongoing Maintenance	500.00	500.00			
643	Beatrice Avenue - Other Projects	45,000.00	40,000.00		New allotment gardens	
	Beatrice Avenue sub-total					
651	Tenth Avenue - Water Rates	350.00	250.00		reduced by £150	****
652	Tenth Avenue - Ongoing Maintenance	500.00	500.00			
653	Tenth Avenue - Other Projects					
	Tenth Avenue sub-total					
661	Delaval Gardens - Water Rates	600.00	500.00		reduced by £100	****
662	Delaval Gardens - Ongoing Maintenance	500.00	500.00			
663	Delaval Gardens - Other Projects					
	Delaval Gardens sub-total					
671	Laverock Place - Water Rates	350.00	250.00		reduced by £100	****
672	Laverock Place - Ongoing Maintenance	500.00	500.00			
673	Laverock Place - Other Projects					
	Laverock Place sub-total					
681	Bebside - Water Rates	1,000.00	750.00		reduced by £250	****
682	Bebside - Ongoing Maintenance	500.00	500.00			
683	Bebside - Other Projects					
	Bebside sub-total					
691	Wensleydale - Water Rates	3,000.00	2,500.00		reduced by £500	****
692	Wensleydale - Ongoing Maintenance	500.00	500.00			
693	Wensleydale - Other Projects					
	Wensleydale sub-total					
697	Site Surveys and Investigations	12,500.00	5,000.00			
698	Emergency & Non Site Specific Work	12,500.00	5,000.00		15,000 reduced by 10,000	****
699	Contingencies	500.00	500.00			
	<b>ALLOTMENTS COMMITTEE TOTAL</b>	<b>88,000.00</b>	<b>77,750.00</b>	<b>£ 77,750.00</b>	<b>Total reduced by £2,250</b>	<b>****</b>
700	<b>ASSETS COMMITTEE</b>					
705	Contribution to Dedicated Blyth Workforce	113,746.00	200,000.00		NCC and Blyth Partnership Agreement	
710	Hire of Grass Cutting Machinery	30,104.00	50,000.00		Partnership Projects	
715	Hire of Transit Pickup	10,000.00	in 705			
720	Hire of Road Sweeper/Power Washer	22,000.00	in 705			
725	Maintenance and Parts	10,000.00	in 705			
750	Public Seats Renewal	10,000.00	in 710			
760	Bus Shelters Renewal	20,000.00	in 710			

**Blyth Town Council - revised proposed budget 2015-16 (08.01.15 at 16.09)**

770	Play Areas Renewal	50,000.00	50,000.00		Phased programme of renewal	
790	Public Conveniences Refurbishment	5,000.00	in 710			
801	Litter Bins (Maintaining Stock Levels)	10,000.00	in 710			
802	Emergencies/Future Development Projects	17,150.00	20,000.00			
	<b>ASSETS COMMITTEE TOTAL</b>	<b>298,000.00</b>	<b>320,000.00</b>	<b>£ 320,000.00</b>		
900	<b>PLANNING &amp; DEVELOPMENT COMMITTEE</b>					
901	Town planning consultation	10,000.00	10,000.00		reduced by £2,500	****
902	Heritage Officer	5,000.00	7,500.00			
	<b>PLANNING COMMITTEE TOTAL</b>	<b>15,000.00</b>	<b>17,500.00</b>	<b>£ 17,500.00</b>	<b>Total reduced by £2,500</b>	<b>****</b>
1000	<b>EVENTS COMMITTEE</b>					
1001	Events Co-ordinator retainer	20,000.00	21,000.00			
1006	Summer Fayre	30,000.00	25,000.00		Requirement for £5,000 sponsorship	????
1011	Photographic competition	3,000.00	1,500.00			
1021	Autumn event	30,000.00	25,000.00		Requirement for £5,000 sponsorship	????
1026	Christmas Festival - Lighting	25,000.00	30,000.00			
1031	Christmas Festival - Entertainment	17,000.00	15,000.00		Requirement for £5,000 sponsorship	????
1036	Easter Continental Market	5,000.00	n/a			
1046	Blyth in Bloom	7,500.00	10,000.00		20,000 reduced by 10,000	****
1051	Olympic Legacy Event - BVAL	10,000.00	30,000.00		Increased for potential event	****
1052	Olympic Legacy Event - New Projects	10,000.00	10,000.00		15,000 reduced by 5,000	****
1053	WWI Commemoration	5,000.00	n/a			
1099	Contingencies	500.00	500.00			
	<b>EVENTS COMMITTEE TOTAL</b>	<b>163,000.00</b>	<b>168,000.00</b>	<b>£ 168,000.00</b>	<b>Events Reduced by £15,000 plus £20,000</b>	<b>????</b>
1100	<b>FINANCE COMMITTEE</b>					
1102	Bank charges	100.00	100.00		250 reduced by 150	****
1121	Community Engagement Group	5,000.00	2,500.00			
1131	Credit Union South East Northumberland	7,000.00	7,000.00			
	<b>FINANCE COMMITTEE TOTAL</b>	<b>12,100.00</b>	<b>9,600.00</b>	<b>£ 9,600.00</b>		
1200	<b>COMMUNITY GRANTS COMMITTEE</b>					
1201	Community Chest - Councillors' Schemes	16,000.00	16,000.00			
1202	Community Support Grants	109,000.00	109,000.00		120,000 reduced by 11,000	****
1203	Community Centre Grants	75,000.00	75,000.00			
	<b>COMMUNITY GRANTS COMMITTEE</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>£ 200,000.00</b>		

**Blyth Town Council - revised proposed budget 2015-16 (08.01.15 at 16.09)**

<b>TOTAL EXPENDITURE</b>	<b>1,080,745.00</b>	<b>£ 1,144,657.00</b>	<b>£ 1,144,657.00</b>		<b>****</b>
Less use of balances	-87,000.00	-£ 110,000.00	-£ 132,000.00		
Less grant from NCC re reduced taxbase	0.00	£ -	£ -		
<b>Net expenditure for year</b>	<b>993,745.00</b>	<b>£ 1,034,657.00</b>	<b>£ 1,012,657.00</b>		<b>****</b>
NCC indicative Parish Tax Base	8,381.09	8,633.13			
Average Band "D" Council Tax	£ 118.57	£ 117.30			<b>****</b>
Percentage increase		-1.07%			
Average increase per year		-£ 1.27			

**N.B. re Capping**  
 A 2% increase on £993,745 of £19,874.90  
 would set a precept of £1,013,619.90  
 requiring a further reduction of £33,787.10