

BLYTH TOWN COUNCIL

TO: ALL MEMBERS OF BLYTH TOWN COUNCIL

You are hereby requested to attend a meeting of the **Policy Working Group** to be held on **Tuesday 28 February 2012, 6.00pm at Ebor House, Church Street, Blyth.**

The Agenda for the meeting is set out below.

Sue Noddings

SUE NODDINGS
Town Clerk
Blyth Town Council

21 February 2012

Would you please ensure that all mobile phones are switched off in this meeting.

AGENDA:

- ✓ **1. APOLOGIES FOR ABSENCE**
- ✓ **2. MINUTES FROM MEETING HELD ON 15 NOVEMBER 2011**
To sign as a correct record the notes from the Policy Working Group Meeting held on 15 November 2011 and to consider any matters arising.
- ✓ **3. DISCLOSURE OF INTERESTS**
To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests.
- ✓ **4. PRIORITIES – ACTIONS FROM PREVIOUS MEETING:**
 - ✓ **4.1 Discipline and Grievance Procedure** – Councillors S Walker and P Reid
 - ✓ **4.2 Policy and Procedure for Grants 2012-13** – Town Clerk.
- ✓ **5. STANDING ORDERS – POSSIBLE ALTERATIONS REGARDING:**
 - ✓ **5.1 Order of Business for Annual Council Meeting** (Appendix I)
 - ✓ **5.2 Business for Budget/Council Meeting** (Appendix II)
 - ✓ **5.3 Calendar of Meetings 2012-13** (Appendix III)
 - ✓ **5.4 Times of Meetings 2012-13**

✓ 6. BLYTH TOWN PLAN (Appendix IV)

7. UPDATE REGARDING NEW OFFICE ACCOMMODATION

✓ 8. ITEMS FOR INFORMATION AND URGENT MATTERS

9. DATE OF NEXT MEETING TO BE AGREED

June 5

SUE NODDINGS
Town Clerk

Sue Noddings
June 5

Blyth Town Councillors: -

J J Condon
S Davey
K Ellis
A L Gibbs-Barton
D A Lovatt
P J Lovatt
J Newman
K Nisbet

(Deputy Mayor)

R Parker (Mayor)
J R Potts
O Potts
P Reid
L J Rickerby
I M R Tompkins
S Walker
F Wilson