



## BLYTH TOWN COUNCIL

**To: ALL MEMBERS OF BLYTH TOWN COUNCIL**

You are hereby requested to attend a meeting of **BLYTH TOWN COUNCIL** to be held in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS on **Thursday 17 January 2019 at 6.00 pm.**

Public Question Time will take place at **5.30 pm for 20 minutes.** A person may ask a maximum of two questions which must be relevant to Blyth Town Council. Written questions are preferred, however, questions will be accepted at Council. No discussion or debate will take place on the question once it has been answered. Only one person will answer a question. Questions and responses will be anonymised and publicised on the Blyth Town Council website. **The Question Time procedure is available on the website by following this link** <https://www.blythtowncouncil.org.uk/freedomofinformation.php>

**The Agenda for the meeting is set out below**

**JOE HUGHES  
TOWN CLERK  
BLYTH TOWN COUNCIL**

**8 January 2019**

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***Electronic devices can be used to access Committee papers. Please ensure that mobile phones are switched to silent mode during the meeting.***

Information reports that have been circulated with this agenda will not form part of the meeting. The contents are intended for information only. Should any member have questions or want further information about the items, please contact the Town Clerk and Deputy Town Clerk in the first instance.

### **AGENDA:**

<b>1</b>	<b>Apologies for absence</b>
<b>2</b>	<b>Disclosure Of Interests And Grant Of Dispensations</b>
<b>3</b>	<b>Minutes of The Meeting of the:</b> <ul style="list-style-type: none"><li>• Full Council held on Thursday 11 October 2018 including notes from Public Question time.</li></ul>

	<ul style="list-style-type: none"> <li>• Special Full Council held on Tuesday 27 November 2018.</li> <li>• Special Full Council (Part II) held on Thursday 13 December 2018.</li> </ul>
<b>3.1</b>	<b>Matters Arising</b>
<b>4</b>	<b>Mayor's Announcements</b>
<b>5</b>	<p><b>Decision Report - Partnership Agreement</b></p> <p>Please see attached the report on the new Partnership Agreement 2019–2024 (including appendices 1 and 2).</p>
<b>6</b>	<p><b>Decision Report - Precept 2019/2020</b></p> <p>Report to be distributed on Friday 11 January 2019 following the Governance Committee on 10 January 2019.</p>
<b>7</b>	<p><b>Decision Report – Community Grants</b></p> <p>Please see attached report and appendices from the Deputy Town Clerk with regard to the Policy and Procedure for Community Funding 2019/20 (including appendix 1).</p>
<b>8</b>	<p><b>Report on Delegated Actions</b></p> <p>There are no delegated actions to report on.</p>
<b>9</b>	<b>Nominations for Town Forum</b>
<b>10</b>	<p><b>Officer's Information Report (not for discussion at Council)</b></p> <p>There are no information items to report.</p>
<b>11</b>	<p><b>Committee Minutes (for information only). These items have been resolved and are going to the next Committee for approval as a true record:</b></p> <ul style="list-style-type: none"> <li>• Minutes of the Environment Committee held on Thursday 15 November 2018 including questions from Allotment holders.</li> <li>• Minutes of the Partnership Working Group held on Tuesday 6 November 2018.</li> </ul>

	<ul style="list-style-type: none"> <li>Minutes of the Special Community Development Committee (Part II) on Thursday 11 October 2018 and Community Development Committee (Part I and II) held on Tuesday 27 November 2018.</li> <li>Minutes of the Governance Committee held on Thursday 10 January 2019 – <b>to follow</b>.</li> </ul>
<b>12</b>	<p><b>ANY OTHER BUSINESS</b></p> <p>This item is only for items of information to be given to Town Councillors and for items which either the Committee Chair or Town Clerk consider to be genuinely urgent.</p>
<b>13</b>	<p><b>DATE OF THE NEXT MEETING</b></p> <p>The next meeting of the Full Council and Annual General Meeting will be held on <b>Thursday 9 May 2019</b> in the Council Chamber, Arms Everytne House.</p>
<b>14</b>	<p><b>Part II</b></p> <p>Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>

**MEMBERS OF THE COUNCIL:**

<b>Councillors:</b>	A Cartie (Mayor)	J Reid
	K Nisbet (Deputy Mayor)	M Richardson
	E Anderson-Smith	L Rickerby
	D Carr	S Stanger
	K Ellis	G Thompson
	R Parker	W Taylor
	J R Potts	D Walls
	O Potts	G Webb

## **Functions reserved to the decision of the Full Council**

- Setting the precept and approval of Council's annual budget
- Approval of the Annual Accounts.
- Completion of the Annual Return including the Governance Statement.
- Consideration of an Auditor's report made in the public interest (*within one month of receipt*).
- The making, amendment or revoking of Standing Orders, Financial Regulations and Scheme of Delegation.
- Adoption or revision of Council's Code of Conduct.
- Confirmation (by resolution) that the Council has satisfied the statutory criteria to exercise the General Power of Competence;
- Determination and review of the Bank Mandate.
- Matters of principle or policy including setting Strategic Objectives with clear outcomes and targets.
- Nomination or appointment of Representatives of the Council to outside bodies.
- Nomination or appointment of Representatives of the Council at any inquiry on matters affecting the Town, excluding those matters specific to a Committee.
- The making, amendment or revoking of bye-laws.
- Agreement to write off individual bad debts above £500.
- Approval by resolution before payment of any grant or single commitment in accordance with Financial Regulations.
- Authorisation as to terms and purpose for any application for Borrowing Approval and subsequent arrangements for the loan.
- Approval of purchase, acquisition by other means lease, sale or disposal of tangible assets in accordance with Standing Orders or Financial Regulations.
- Approval of virement of unspent and available amounts in excess of £2,000 to other budget headings in accordance with Financial Regulations.
- Approval of use of Reserves or changes in earmarked Reserves as part of the budgetary process.
- The dismissal of any Officer.
- The overall review of any rents or charges.