

## BLYTH TOWN COUNCIL

**To: ALL MEMBERS OF THE TOWN COUNCIL**

You are hereby summoned to attend a meeting of **BLYTH TOWN COUNCIL** to be held at The Isabella Community Centre, Blyth on Thursday 21 March 2013 at 6.30pm.

**The Agenda for the meeting is set out below.**

**SUE NODDINGS  
TOWN CLERK  
BLYTH TOWN COUNCIL**

**14 March 2013**

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*Would you please ensure that all mobile phones are switched off during the meeting.*

### **AGENDA:**

- ✓ **1: APOLOGIES FOR ABSENCE.**
- ✓ **2: PUBLIC QUESTIONS**
- ✓ **3: PRESENTATION BY STEVEN BRADLEY ON THE WORK OF THE BLYTH TOWN TEAM.**  
*NB: See also Item 13.2*
- ✓ **4: DISCLOSURE OF INTERESTS & GRANTING OF ANY DISPENSATIONS.**
- ✓ **5: MINUTES FROM THE MEETING HELD ON 17 JANUARY 2013.**  
*Previously distributed to all Councillors. Prop SRP / Seconded*
- ✓ **6: MINUTES OF THE PLANNING & DEVELOPMENT COMMITTEES HELD ON 31 JANUARY, 21 FEBRUARY & 12 MARCH 2013.**  
*Previously distributed to all Councillors. Prop en bloc Prop*

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**7: MINUTES OF THE ASSETS COMMITTEE AND THE MINUTES OF THE MEETING WITH THE ALLOTMENT HOLDERS BOTH HELD ON 12 FEBRUARY 2013.**

*Previously distributed to all Councillors.*

*7.1 A report on the request for discounted allotment rents for those holders whose plots were substantially flooded in 2012/2013 will follow.*

✓

**8: MINUTES OF THE EVENTS COMMITTEES.**

*None – the meetings on 22 January and 14 February 2013 were both inquorate.*

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**9: MINUTES OF THE STAFF COMMITTEE HELD ON 28 FEBRUARY 2013.**

*Previously distributed to all Councillors.*

*NB: Because this item involves the consideration of personal issues, it may be necessary for the Town Council to consider this item in private.*

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**10: MINUTES OF THE FINANCE COMMITTEE HELD ON 14 MARCH 2013.**

*To follow.*

*NB: Because this item involves the consideration of contractual and/or property issues still under negotiation, it may be necessary for the Town Council to consider this item in private.*

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**11: MINUTES OF THE POLICY WORKING GROUP HELD ON 5 FEBRUARY 2013.**

*The meeting was inquorate but the following items require consideration and, if appropriate, adoption by the Town Council. The draft standing orders and financial regulations have been amended since 5 February following informal discussions.*

✓ **11.1 Revised Standing Orders,**

*Adopted with minor changes JRP/Agreed*

*Index will be done*

✓ **11.2 Revised Financial Regulations,**

*Please note that clauses 3.2 and 5.2 have alternative clauses for consideration.*

*3.2/5.2 Adopted subject to changes JRP/Agreed*

*JRP Contractors with NCC or Yorkshire Purchasing Org.*

Check/Support Grants

✓ **11.3 Community Funding Policy 2013/2014**

✓ **11.4 The IT Equipment Policy & its audit process.**

✓ **11.5 A Lettings Policy for the Public Meeting Chamber**

Budgetary figures  
wrong  
Audit process

*NB: Copies of these documents are attached. If Town Councillors would like a printed copy of all, or any, of these would they please contact the office before noon on Wednesday. There will only be a limited number of copies at the meeting.*

✓ **12: BLYTH VALLEY CVA**

*To consider the notes from the Town Clerk's meeting on 18 January 2013 with Thom Bradley*

✗ Future Council to look at

✓ **13: ITEMS FOR INFORMATION AND URGENT MATTERS.**

✓ 13.1 *Blyth in Bloom (report from the Mayor)*

13.2 *Discussion on the Town Team*

*NB: Because this item involves the possible consideration of the financial affairs of another body, it may be necessary for the Town Council to consider this item in private.*

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**14: DATE OF NEXT MEETING:**

*14.1 The First Annual Town Council Meeting following the elections on 2 May 2013 will take place on Thursday 9 May 2013 at 6.30pm. Subject to the move, it will take place at the new offices of the Town Council at Arms Everytne House, Quayside.*

**15: PRIVATE AND/OR CONFIDENTIAL ITEMS**

*[If any – see items 9, 10 and 13.2 above]*

**Sue Noddings**