**BLYTH TOWN COUNCIL**

**To: ALL MEMBERS OF BLYTH TOWN COUNCIL**

You are hereby requested to attend a Meeting of **BLYTH TOWN COUNCIL** to be held in the Council Chamber, Arms Evertyne House, Quay Road, Blyth, NE24 2AS on Thursday 19th September 2013 at 6.30pm.

The meeting will be preceded by the presentation of cheques to Community Grant recipients.

**The Agenda for the meeting is set out below**

**SUE NODDINGS**

**TOWN CLERK**

**BLYTH TOWN COUNCIL 12th September 2013**

***Would you please ensure that all mobile phones are switched off during the Meeting.***

**AGENDA:**

**1. APOLOGIES FOR ABSENCE**

**2. DISCLOSURES OF INTEREST & THE GRANT OF ANY DISPENSATION**

*To include the consideration of the attached report, recommending the grant of a general dispensation relating to budget setting.*

**3. PUBLIC QUESTION TIME**

**4. MINUTES OF THE PREVIOUS MEETINGS**

4.1 Council to agree as a true record the Minutes of the Full Council held on the 18th July 2013.

**5. MINUTES OF THE ALLOTMENTS COMMITTEE**

5.1 To adopt the Minutes of the Allotments Committee held on the 3rd September 2013.

5.2 The Council’s particular attention is drawn to the proposals for joint working.

5.3 To note the Minutes of the Meeting held on 3rd September 2013 with the allotment holders.

5.4 To endorse the transfer of funds from reserves.

**6. MINUTES OF THE ASSETS COMMITTEE**

6.1 To adopt the Minutes of the Assets Committee held on the 13th August 2013.

6.2 The Council’s particular attention is drawn to the Minutes concerning

* War Memorials consultation
* Community Caretaker
* The contract with Northumberland County Council (see also attached report)

6.3 To endorse the transfer of funds from reserves.

**7. MINUTES OF THE EVENTS COMMITTEE**

7.1 To adopt the Minutes of the Events Committee held on the 23rd July.

7.2 To adopt the Minutes of the Events Committee held on the 10th September 2013. (Minutes to follow)

*NB The Meeting scheduled for the 27th August was rescheduled to the above date.*

**8. MINUTES OF THE FINANCE COMMITTEE**

8.1 To adopt the Minutes of the Finance Committee held on the 12th September 2013. (Minutes to follow)

**9. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**

9.1 To adopt the Minutes of the Planning and Development Committee from 25th July 2013.

9.2 To adopt the Minutes of the Planning and Development Committee from 5th September 2013.

  *NB the Meeting Scheduled for the 15th August 2013 was cancelled.*

9.3 The Council’s particular attention is drawn to the Minutes concerning

* Conservation issues in Blyth
* Neighbourhood Plan

**10. MINUTES OF THE STAFF COMMITTEE**

10.1 No meeting has been held since the last Meeting of the Full Council.

10.2 To consider report and recommendations for training and development for Members and Officers.

10.3 Feedback on induction training.

**11. MINUTES OF THE POLICY WORKING GROUP**

No meeting has been held since the last Meeting of the Full Council.

**12. MINUTES OF THE COMMUNITY GRANTS**

No meeting has been held since the last Meeting of the Full Council, however Councillors are asked to remind potential applicants that the deadline for the next round is 30th September 2013.

**13. THE NORTH BLYTH BIOMASS POWER STATION**

To note the grant of development consent and to receive the report from the Council’s representative on the RES Community Liaison Group (Cllr R Parker).

**14. YOUTH COUNCIL**

To consider the attached report and recommendation provided by the Committee Clerk.

**15. ELECTRIC CAR CHARGING POINTS**

**16. MACMILLAN COFFEE MORNING**

**17. ANY FURTHER INFORMATION AND ITEMS FOR URGENT ATTENTION**

**18. DATE OF THE NEXT MEETING OF THE FULL COUNCIL**

The next meeting of the Full Council is scheduled for the 14th November 2013.

**19. EXCLUSION OF THE PRESS AND PUBLIC FOR PART II**

The Council is invited to resolve to exclude the press and public from the remaining part of the Agenda under the Public Bodies (Admission to Meetings) Act 1960 on the basis that it involves staffing issues.

**20. STAFFING STRUCTURE AND GRADES**

The Working Group reviewing staff structure and grades to present its recommendations. (see attached report and recommendations)

**MEMBERS OF THE COUNCIL:**

Councillors: - R Parker (Mayor)

 M Parker (Deputy Mayor)

 A Cartie

 B W Elliott

 K Ellis

 A Gibbs-Barton

 G T Knox

 K Nisbet

 J R Potts

 O Potts

 J Reid

 L Rickerby

 D Rutter

 G Thompson

 A Turnbull

Officers: S Noddings Town Clerk (Corporate Services)

 S Rickitt Town Clerk (Democratic Services)

 S Robinson Assets Officer

 A McCabe Administration Clerk

L Forsyth Committee Clerk