

5	ENVIRONMENTAL SERVICES OFFICER'S REPORT The Environmental Services Officer circulated an updated report which was also displayed on a whiteboard throughout the meeting.
5.1	Litter Bins The report outlines where bins have been replaced and what is outstanding. Councillor J R Potts said it is important to ensure that bins are situated on the most appropriate sites. Councillor O Potts asked if a bin could be placed near the cut from the Sports Centre and the Environmental Services Officer will organise this.
5.2	Play Areas The Environmental Services Officer summarised the information contained in his report. Councillor Ellis commented that he has received a complaint from a lady expressing her concern that the dog involved in the recent incident has been observed jumping a wall from a council property to get into the play area. The Environmental Services Officer reassured Councillors that all necessary safety measures have been taken by the Council, the Enforcement Team are aware of ongoing issues and are carrying out additional patrols of the area and the police have taken action and written to the dog owner. Councillor R Parker asked if the existing fence adjacent to the wall could be raised and Councillor Rickerby suggested that residents are consulted to gain their views on the matter. Committee agreed that the Environmental Services Officer will get costings for this work.
5.3	Bus Shelters The Environmental Services Officer confirmed that all repairs have been carried out. Additional repairs have been identified and will be completed before the Tall Ships event. Graffiti will be removed when the shelters are repainted. This work is being carried out by Smiths as part of the Partnership agreement. Councillor Ellis said that tendering for such work should be addressed to ensure the Council is getting best value for money.

5.4	<p>The Acting Town Clerk advised that he is currently reviewing procurement to ensure there is a clear policy in operation with the Council.</p> <p>Discussion took place regarding the request for a bus shelter in Brierley Road adjacent to the Percy Arms and Committee agreed not to progress with this on the basis that there needs to be a reserve of cash in the budget to cover maintenance and repairs.</p> <p>War Memorials</p> <p>Councillor Ellis raised the subject of the war memorial plaque which Committee agreed should be in place by 2018. The Chair noted that there is no money identified in the budget for War Memorials and this should be reviewed when the budget is set in February 2017.</p> <p>Councillor Parker proposed that a schedule of work, including costings, is prepared in time for budget setting. Councillor Ellis added that it would be useful to have costings included in the Environmental Services Officer's report so Councillors can see how much has been spend and what is left in the budget.</p> <p>The Acting Town Clerk said future reports will reflect what has been spent in the current budget and the balance of that budget.</p> <p>It was agreed that the cost of refurbishing/replacing of Perspex in the bus shelters will be included in the budget setting for 2017.</p>
5.5	<p>Toilets</p> <p>The Environmental Services Officer will keep Councillors informed of developments with regard to the Ridley Park/Broadway toilets.</p> <p>Councillor Rickerby noted that both she and Councillor Gibbs-Barton have receive a complaint about the Dave Stephenson Centre toilets and asked Councillors to let residents know this is being investigated.</p>

5.6	<p>Any Other Business</p> <p>Picnic tables are going to be delivered to Ridley Park (awaiting delivery date but will be prior to Tall Ship). Jimmy Reith will take responsibility for installing them. Deck chairs will be stored at Cowley Road. Boat seats have been delivered to the Keel Row Information Centre and will be decorated by Headway Arts prior to installation. Environmental Services Officer will provide further updates when they are available.</p>
6	<p>BTC/NCC PARTNERSHIP UPDATE</p> <p>The Environmental Services Officer confirmed that grass cutting is ongoing and the team are working hard to complete weed spraying. The Environmental Services Officer met with Councillor Parker to address issues raised in his Ward and it is hoped improvements will be made quickly.</p> <p>The next meeting of the Partnership Board will take place at 2.00 pm on 11 August 2016.</p>
7	<p>ANY OTHER BUSINESS AND ITEMS FOR URGENT ATTENTION</p> <p>None.</p>
8	<p>DATE OF NEXT MEETING</p> <p>The next meeting of the Environmental Services Committee will take place on Tuesday 11 October 2016 6.30 pm in the Council Chamber.</p>

MEMBERS OF THE ENVIRONMENTAL SERVICES COMMITTEE

Councillors:

J R Potts (Chair)	R Parker (Vice-Chair)
B Elliott	A Cartie
K Ellis	O Potts
J Reid	L Rickerby
D Rutter	