



## Blyth Town Council

**Minutes of the Meeting of the Environmental Services Committee held** in the Council Chamber at Arms Everyne House on Thursday 27 July 2017

**Present:** J R Potts (Chair), R Parker (Vice-Chair), D Carr, A Cartie, K Nisbet, J Reid, M Richardson, S Stanger, W Taylor

**Also Present:**

Councillors: O Potts, D Walls

M Wilkinson              Deputy Town Clerk  
M Hawthorne              Committee Clerk  
S Robinson              Environmental Services Officer

**Members of Public: 2**

No	
1	<b>APOLOGIES FOR ABSENCE</b>  None.
2	<b>DISCLOSURE OF INTERESTS AND GRANT OF DISPENSATIONS</b>  None.
3	<b>MINUTES OF THE ENVIRONMENTAL SERVICES COMMITTEE HELD ON TUESDAY 6 JUNE 2017</b>  Committee agreed to ADOPT the minutes.
3.1	<b>MATTERS ARISING</b>  There were no matters arising.

4	<p><b>NCC MARKET REVITALISATION GROUP REPORT</b></p> <p>The Chair gave an update from the meeting held the previous week (report circulated to all Councillors); the incentive scheme was introduced to attract new traders to the market and existing traders have been allowed to work on the market rent free. Some new traders have indicated they will not be returning as business has been slow. Anti-social behavior continues to be a problem and the police have been carrying out extra patrols. A Teenage market was held on 24 June aimed at encouraging young people to start up their own business in the market place. The youth market has been advertised via social media. There will be events held over the summer holidays and beach hut radio have indicated that they would be interested in doing some advertising for the market place. Adverts have also been placed on the toilet block in the market place and on the side of buses.</p> <p>Discussion also took place regarding the financial support of the Ashington Market (NE63) and officers are to pursue this.</p>
5	<p><b>ENVIRONMENTAL SERVICES OFFICER'S REPORT</b></p> <p>The ES Officer circulated a comprehensive report and gave the following verbal update:</p> <p><b>5.1</b> Bins</p> <p>A request has been made for a bin on Amersham Road. Feedback from the NEET team has been positive in relation to the new larger bins. ES Officer asked Committee to agree to the purchase of an additional 5 large bins with a view to putting them in the Town Centre and identified hot spots, eg Delaval Terrace. ES Officer to check out the bin on Parsons Street.</p> <p>Committee agreed to buy 5 bins.</p> <p><b>5.2</b> Play Areas</p> <p>The Council have two insurance claims relating to an incident at Bowes Street and Briardale. The Deputy Town Clerk will feedback at a later date.</p>

	<p>Play Area Gates – Committee agreed to the request to install paving stones to enable the gates to self close at a cost of £280 per entrance (5 entrances require this remedial work). <b>Code 710, total £1,400.</b></p>
<b>5.3</b>	<p><b>Bus Shelters</b></p> <p>Committee agreed to the repairs outlined in the ES Officer's report. It was agreed that the overall cost of repairs throughout the year needs to be looked at as well as exploring whether it would be beneficial to put up preventative notices. ES Officer to explore this further.</p> <p>The ES Officer referred to the cost of rotating the bus shelter on Ford Drive as agreed at the last Committee. Councillor Parker raised his concerns that these measures would not make the bus shelter fit for purpose and proposed that the hard stand is extended and the bus shelter moved into the centre. Committee agreed that the ES Officer should establish how much it would cost to carry out the work and come back to Committee for a decision.</p>
<b>6</b>	<p><b>INSPECTION ROUTINES</b></p> <p>The ES Officer displayed examples of the inspection sheets and commented that quarterly inspections have been completed. All of the information is available on the shared drive.</p>
<b>7</b>	<p><b>KOMPAN</b></p> <p>Committee considered and accepted the report prepared by the Deputy Town Clerk. This was written following a meeting with Officers and representatives from Kompan on 7 July 2017. It was noted that following this meeting immediate improvements are evident.</p>
<b>8</b>	<p><b>WAR MEMORIALS</b></p> <p>The ES Officer referred to his recommendation:</p> <p><i>"that the Council proceed and pays for the condition and structural survey to be carried out" if no funding is made available".</i></p>

	<p>Committee agreed to the above at a cost of <b>£756, code 716</b> and noted the updated information contained in the report with regard to the applications for funding.</p> <p>It was further agreed that a breakdown of costs is required in order to establish what the Council will be able to pay for should funding not be secured and for consideration to be given for the 2018/2019 budget.</p>
<b>9</b>	<p><b>CCTV REPORT</b></p> <p>A detailed discussion took place with regard to installing CCTV in advance of planned refurbishment work. The Deputy Town Clerk said that he would like to meet with NCC to discuss how they manage and monitor their CCTV to see if there are other options available to BTC. It is possible for BTC to monitor their own CCTV but there are a lot of hurdles in place which the DTC will cover in his report.</p> <p>The ES Officer confirmed the CCTV camera will be installed at Lyndsay Avenue to co-incide with the start of the refurbishment.</p> <p>It was agreed to the request to meet the shortfall for the existing work out of the Emergencies/Future Development Project (<b>code 899</b>).</p> <p>Committee agreed to consider putting CCTV in all of the play areas as part of the budget exercise at a cost of £20,000 and subject to the outstanding report from the Deputy Town Clerk.</p>
<b>10</b>	<p><b>STREET WIFI</b></p> <p>A detailed discussion took place with regard to the cost implications of financing the street WiFi equipment and it was noted there is no financial provision from this year's budget. Committee agreed not to proceed with this. ES Officer will advise NCC.</p>
<b>11</b>	<p><b>ANY OTHER BUSINESS AND ITEMS FOR URGENT ATTENTION</b></p> <p>The Chair commented that the Beaconsfield Theatre have advertised in the bus station outside the library and would like to put an advert in one of the bus shelter outside of the Keel Row. Committee agreed to this.</p>

	<p><b>Play Area Signs</b></p> <p>All of the play areas will now have the new standardised signs. ROSPA and the Council's insurance company have been consulted to ensure the wording is adequate. Committee welcomed the new signs.</p> <p><b>Tour of Britain Mural</b></p> <p>The ES Officer displayed drafts for the new mural which will go on a board alongside a board with the original mural. It was decided to opt for picture No 5. It was noted that Councillor Reid does not agree with the proposal. The ES Officer to liaise with the artist for the boards and the successful contractor to construct the planters so that they can be in place prior to the event taking place.</p>
<b>12</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>The next meeting of the Environmental Services Committee will take place on Tuesday 10 October 2017 at 6.30 pm in the Council Chamber.</p>

## **MEMBERS OF THE ENVIRONMENTAL SERVICES COMMITTEE**

### **Councillors:**

J R Potts (Chair)	R Parker (Vice-Chair)
D Carr	A Cartie
K Nisbet	J Reid
M Richardson	S Stanger
W Taylor	

## ACTIONS FROM COMMITTEE

<b>Minutes No</b>	<b>Action</b>	<b>Responsible Officer</b>	<b>Comments</b>	<b>Date Action Completed</b>
<b>4.4</b>	Procurement exercise to commence for the work to refurbish bus shelters.		Ongoing	
<b>4.5</b>	Temporary fencing for memorial service - speak to J Reith  Check whether there is any other funding available for refurbishment of war memorials. Also explore possible funding opportunities from the War Memorial Trust and Heritage Lottery Fund.	ES Officer  ES Officer	To be included in Planning Meeting for Remembrance Parade in September 2017  Ongoing	
<b>10</b>	Advertising of market initiative on bus shelters – liaise with NCC and feedback to Councillors. Clarification re costs and	ES Officer  ES Officer	<b>Meeting 31/5/17 – locations of bus shelters passed to NCC Comms Team.</b>  Planning app submitted.	Artist can replicate

	planning permission.		Work to commence 14/8/17	old mural and design new one (confirmed 2/6/17).
<b>5.2 6/6/17</b>	Costings to replace the wood chippings in play areas.	ES Officer	<b>Ongoing</b>	
<b>5.3</b>	Costings to replace Perspex windows with metal in bus shelters. Costings for murals. Extend the hard stand and turn bus shelter around on Ford Drive.	ES Officer	<b>Ongoing</b>	
<b>5.5</b>	War Memorial ( <b>high priority</b> ) timescales/funding etc.	ES Officer	<b>Ongoing</b>	
<b>5.6</b>	Toilet block at Broadway ( <b>high priority</b> ) – replacement of wall with planters/seats. Costings and planning permission to be clarified asap.	ES Officer	<b>Ongoing meeting to be held 12/6/17</b>	
<b>7</b>	Costs for cctv in all play areas.	ES Officer	<b>Ongoing</b>	
<b>4 27/7/17</b>	Further information re financial support of the Ashington Market (NE65).	ES Officer		
<b>5.1</b>	Check bin on Parsons Street.	ES Officer		
<b>5.2</b>	Play Area insurance claims. Feedback at a later date.	Deputy Town Clerk		

	Install paying stones at play area gates x 5.	ES Officer		
<b>5.3</b>	Costings to extend the hard stand of the bus shelter on Ford Drive.	ES Officer		
<b>5.4</b>	Detailed breakdown of the costs for repairs to the war memorials.	ES Officer		
<b>10</b>	BTC have decided not to proceed with street WiFi. NCC to be notified.	ES Officer		