

BLYTH TOWN COUNCIL

Minutes of Assets Committee held at Ebor House, 1 Church Street, Blyth, NE24 1BG on Tuesday 04th September 2011 @ 18:00

PRESENT: -

Councillors: J J Condon
K Ellis
R Parker Chair
J R Potts
I M R Tompkins

IN ATTENDANCE: -

Town Clerk: S Noddings
Assets Officer: D Westwell

A035/11 1. Apologies for Absence:

None

A036/11 2. Declarations of Interest:

None.

A037/11 3. Minutes of Meeting Held on 13th September 2011

Councillor Tompkins asked if the total number of allotments for Blyth area had been assessed. The Town Clerk acknowledged that this information was on an old laptop and would be forwarded to all committee members.

Resolved that the minutes be accepted as a true record.

A038/11 4. Update on 2011 – 2012 income & expenditure against agreed budget

Councillor Tompkins asked if any outstanding allotment fees were due. The Town Clerk & the Asset Officer confirmed that only 3/4 allotment fees were still due.

A039/11 5.

2012 –2013 Budget Proposals and to agree a proposal to finalise and review need for a continuing program of maintenance. The following To be recommended to the finance committee. Please refer to the following attached document. Appendix 1 - 2012 – 2013 Budget Proposals Allotments.

- Bolam Avenue Tendering out of the urgent repairs was recommended in principal. A new power supply was proposed subject to Bolam Allotment Association agreeing to finance the installation of a surveillance camera.
- Twentieth Avenue A meeting was to be arranged between committee members and representatives from Homes for Northumberland to discuss renewal of the perimeter fence. Photo's of the site to be undertaken. ACT DW
- Newsham New fencing for the Gas governor station adjacent to plot 56 was discussed. Northern Gas Networks to be contacted to discuss boundaries. ACT DW
- Beatrice Avenue Clearance of spare land at this site for the creation of 3/4 new allotments was proposed to be undertaken.
- Delaval Installation of new water supply.
- Laverock Installation of new water supply. Repair of boundary fence adjacent property is required. Drainage repair and reinstatement of top soil for plot holder discussed subject to a contribution from NCC as their plant had initially caused this damage.
- Wensleydale A New boundary fence and top soil for the provision of new allotments at the front elevation is required once the transfer of land was undertaken from NCC.

Additional Items

A contract for removal of fly tipping was considered and to be put out to tender.

Skip Hire for ensuing year was discussed to enable all sites to utilise this facility.

It was agreed by the committee that all water standpipes should be protected by brick enclosures.

It was further discussed by the committee that containers for all sites would be looked into to facilitate safe storage.

Notice boards to be re-established for all allotment sites.

Budget proposals for the following are to be considered at the next Finance meeting –

Bush Shelters
Play Areas
Seating
War Memorials

A040/11 6. Increase in Allotment Rent Charges.

It was agreed to look at existing charges for allotments by other local councils. The Asset officer indicated a program available online which calculated inflation by year. ACT DW It was recommended that the minimum increase would be set at £56 subject to the yearly rate of inflation.

A041/11 7. Any Other Business:

There was no further business for the meeting to consider.

A042/11 8. Date of Next Meeting of the Assets Committee

The next meeting of Assets Committee will be held on Tues 13th Dec 2011 @ 18:00 at Ebor House, 1 Church Street, Blyth, NE24 1BG

Signed by the Chair:

Date: