



## BLYTH TOWN COUNCIL

### TO: ALL MEMBERS OF THE COMMUNITY DEVELOPMENT COMMITTEE

You are hereby requested to attend a meeting of **Blyth Town Council's Community Development Committee** to be held in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS, on Tuesday 12 June 2018

**The Agenda for this meeting is set out below**

**Joseph Hughes**  
Town Clerk  
Blyth Town Council

**Date 5 June 2018**

***Electronic devices can be used to access Committee papers. Please ensure that mobile phones are switched to silent mode during the meeting***

**Information reports that have been circulated with this agenda will not form part of the meeting. The contents are intended for information only. Should any member have questions or want further information about the items, please contact the Town Clerk and Deputy Town Clerk in the first instance.**

### AGENDA

<b>1</b>	<b>Apologies for Absence</b>
<b>2</b>	<b>Disclosure of Interests and Grant of Dispensations</b>
<b>3</b>	<b>Report on Delegated Actions</b>  There are no delegation actions.

<b>4</b>	<p><b>Minutes of Community Development Committee</b></p> <p>This is the first meeting of the Community Development Committee under the new Governance arrangements.</p>
<b>4.1</b>	<p><b>Matters Arising</b></p>
<b>5</b>	<p><b>Red Cross – Update on Projects in Blyth</b></p> <p>Michael Rickwood in attendance.</p>
<b>6</b>	<p><b>New Governance Documents</b></p> <p>Please see attached:</p> <ul style="list-style-type: none"> <li>• Terms of Reference for this Committee</li> <li>• Mission Statement</li> <li>• Role of Council</li> <li>• Budget of the Committee</li> </ul>
<b>7</b>	<p><b>Draft Service Plan</b></p> <p>Please see attached.</p>
<b>8</b>	<p><b>Update from Events Co-ordinator</b></p> <p>Please see attached report.</p>
<b>9</b>	<p><b>Remembrance Centenary</b></p> <p>Please see attached report.</p>
<b>10</b>	<p><b>Blue Plaque Updates</b></p> <p>Please see attached report.</p>
<b>11</b>	<p><b>Neighbourhood Plan</b></p> <p>Please see minutes from the working group and consultation boards (attached).</p>
<b>12</b>	<p><b>To discuss applications to be considered for Community Centre Funding:</b></p> <ul style="list-style-type: none"> <li>• Cowpen Quay Community Association</li> <li>• Isabella Community Association Ltd</li> <li>• Briardale Community Centre</li> </ul>

<b>13</b>	<p><b>New Applications</b></p> <ul style="list-style-type: none"> <li>• Blyth Stroke Support Group</li> <li>• New Delaval &amp; Newsham Residents Association</li> <li>• Community &amp; Voluntary Action Blyth Valley</li> <li>• People and Drugs Ltd (Silx Teen Bar)</li> </ul>
<b>14</b>	<p><b>Items for Information and Urgent Matters</b></p> <p>This item is only for items of information to be given to Town Councillors and for items which either the Committee Chair or Town Clerk consider to be genuinely urgent.</p>
<b>15</b>	<p><b>Date and Time of Next Meeting</b></p> <p>The next meeting of the Community Development Committee will be held on Thursday 13 September 2018 at 6.30 pm in the Council Chamber, Arms Everytne House.</p>
<b>16</b>	<p><b>Part II</b></p> <p><b>Update on Previous Grant Funding</b></p> <p>Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>

### **Members of the Community Development Committee**

K Nisbet (Chair)  
 A Cartie (Vice-Chair)  
 E Anderson-Smith  
 D Carr  
 K Ellis  
 J R Potts  
 O Potts  
 M Richardson  
 L Rickerby  
 S Stanger  
 W Taylor  
 D Walls

## **BLYTH TOWN COUNCIL**

### **MISSION STATEMENT**

Blyth Town Council is committed to participating fully in the development of a vibrant and growing community that will encourage business and community activity.

### **ROLE OF THE COUNCIL**

- To promote the environmental, social and economic wellbeing of the town and its community.
- To provide high quality core services in the most effective and efficient manner which will deliver the Council's agreed priorities and objectives.
- Provide leadership and be a voice for the community in all matters which impact on the town and the community.
- To work in partnership locally and regionally to meet common goals and outcomes.

### **Terms of Reference - Community Development Committee**

The Committee will be responsible for the management, research and development of the following areas.

Consideration of any **strategic** or **contentious** planning applications which are subject to consultation by the principal authority e.g. Northumberland County Council.

Making recommendations to the Council on any plans or proposals for the development, or wellbeing of the town.

Management and development of the Council's grants scheme in conjunction with the development of a programme of events which will deliver the Council's strategic objectives with regard to the economy, social, and environmental priorities.

To review priorities and policies in relation to the economic wellbeing of the town and to make recommendations to the Council regarding any changes in those priorities and policies.

Preparation of an annual service budget, both capital and revenue, with proposals over a three year period, and submitting these proposals

through the Governance Committee within a timetable to enable the Council to set a fixed budget and agree a precept within the statutory guidelines.

To agree service action plans on service standards and outcomes to be achieved in line with its approved budget.

To monitor and review those action plans and budget performance at each committee meeting and report to the Council through the Governance Committee.

**Powers delegated to the Town Clerk;**

Power to respond to any urgent request for response to consultation requests in connection with any planning application subject to consultation with a panel of the three Committee Chairs (or Vice-Chair) and the Chair of the Town Council.

Routine consultation on proposed planning applications will be dealt with by the Committee if they are within the required timescale, otherwise they will be referred to the delegated powers (as above). Either the Committee or the panel will have the power to refer a planning item to a planning Sub-Committee as and when necessary.