

# BLYTH TOWN COUNCIL

## TO: ALL MEMBERS OF THE GOVERNANCE COMMITTEE

You are hereby requested to attend a **Virtual** **Meeting** of the **Governance Committee** on Tuesday 29 September 2020 at 2.00 pm.

**A link which will be emailed to you on Monday 28 September 2020**.

There will be a link on the website for the public to click onto 5 minutes before the meeting starts.

The Agenda for this meeting is set out below

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Joseph Hughes

Town Clerk Date: 22 September 2020

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| **Information reports that have been circulated with this agenda will not form any part of the meeting. The contents are intended for information only. Should any member have questions or want further information about the items please contact the Town Clerk and Deputy Town Clerk in the first instance.** |

## AGENDA

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| **1** | Apologies for Absence |
| **2** | Disclosures of Interests and Grant of Dispensations |
| **3** | Minutes of the Governance Committee held on Tuesday 7 July 2020   To note the minutes as a true record. |
| **4**  **4.1**  **4.2** | Actions arising from the Previous MinutesMinute No 6.1 Co-option Policy – queries were all resolved and the Policy is now fit for purpose. (Achieved) **Blue Plaque – Blyth Battery** – awaiting additional information from Historic England. DTC is in ongoing discussions with Nigel Walsh. **(Ongoing)** |
| **5**  **5.1**  **5.2** | Governance Committee:Budget Monitoring ReportBank Reconciliation |
| **6** | Decision Report 1 Please see attached with regard to:   1. External Auditor Report 2. Internal Auditor Interim Report |
| **7** | Decision Report 2  1. Home Working 2. Addendum to Home Working Report |
| **8** | Delegated Actions There are no delegated actions to report. |
| **9** | Information Report (not for discussion at Committee) Please see attached with regard to:   1. FOI’s 2. Investments 3. Pay Award |
| **10** | Any Other Business This item is only for items of information to be given to Town Councillors and for items which either the Committee Chair or Town Clerk to be genuinely urgent. |
| **11** | Date & Time of Next Meeting   The next meeting of the Governance Committee on Tuesday 5 January 2021 If current restrictions continue this will be an electronic meeting. |
| **12** | Part II Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public excluded, and they are instructed to withdraw. |

## Members of the Governance Committee

J R Potts (Chair)

W Taylor (Vice-Chair)

A Cartie

K Nisbet

A Parson

J Reid

M Richardson

L Rickerby

S Stanger

G Thompson

G Webb