



## BLYTH TOWN COUNCIL

### TO: ALL MEMBERS OF THE COMMUNITY DEVELOPMENT COMMITTEE

You are hereby requested to attend a meeting of **Blyth Town Council's Community Development Committee** to be held in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS, on Thursday 13 September 2018 at 6.30 pm

**The Agenda for this meeting is set out below**

**Joseph Hughes**  
Town Clerk  
Blyth Town Council

**Date: 6 September 2018**

***Electronic devices can be used to access Committee papers. Please ensure that mobile phones are switched to silent mode during the meeting***

**Information reports that have been circulated with this agenda will not form part of the meeting. The contents are intended for information only. Should any member have questions or want further information about the items, please contact the Town Clerk and Deputy Town Clerk in the first instance.**

### AGENDA

<b>1</b>	<b>Apologies for Absence</b>
<b>2</b>	<b>Disclosure of Interests and Grant of Dispensations</b>
<b>3</b>	<b>Community Grant Applications</b> <ul style="list-style-type: none"><li>Request from Friends of Ridley Park – use of £4,800 previously granted (see attached for further information)</li></ul>

	<p>Please consider the following applications in conjunction with the budget attached.</p> <p><b>Deferred Application</b></p> <ul style="list-style-type: none"> <li>• New Delaval and Newsham Residents Association (Kirsty Greenacre in attendance)</li> </ul> <p><b>New Applications</b></p> <ul style="list-style-type: none"> <li>• The Blyth Development Trust</li> <li>• St Cuthbert's Church Christmas Tree Festival</li> <li>• Blyth Star Enterprises</li> <li>• Elswick (Blyth) All Arms Association</li> <li>• The Phoenix Theatre</li> <li>• Blyth Accessible Transport (Bat Bus) Plc (CIC)</li> </ul>
<b>4</b>	<b>Minutes of Community Development Committee held on Tuesday 12 June 2018</b>
<b>5</b>	<b>Minutes of the Planning &amp; Development Sub-Committee held on 31 July 2018</b>
<b>6</b>	<p><b>Report on Delegated Actions</b></p> <p>Please see attached.</p>
<b>7</b>	<p><b>Decision Report x 2</b></p> <ul style="list-style-type: none"> <li>• Christmas Lighting Update – Report to follow as we are still awaiting clarification of costs from NCC</li> <li>• Fireworks Spectacular 3/11/2018 - (Events Co-ordinator)</li> <li>• Christmas Lights Switch On 16/11/2018 - (EC)</li> <li>• Blyth Alive Carnival 2019 - Deputy Town Clerk</li> <li>• Northumberland Live Festival 2019 - (EC)</li> <li>• Smooth Sundays - (EC)</li> </ul>
<b>8</b>	<p><b>Items for Information (not for discussion at Committee)</b></p> <p>Please see attached report.</p>
<b>9</b>	<p><b>Any Other Business</b></p> <p>This item is only for items of information to be given to Town Councillors and for items which either the Committee Chair or</p>

	Town Clerk consider to be genuinely urgent.
<b>10</b>	<p><b>Date and Time of Next Meeting</b></p> <p>The next meeting of the Community Development Committee will be held on Tuesday 27 November 2018 at 6.30 pm in the Council Chamber, Arms Everytne House.</p>
<b>11</b>	<p><b>Part II</b></p> <p>Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>

### **Members of the Community Development Committee**

K Nisbet (Chair)  
 A Cartie (Vice-Chair)  
 E Anderson-Smith  
 D Carr  
 K Ellis  
 J R Potts  
 O Potts  
 M Richardson  
 L Rickerby  
 S Stanger  
 W Taylor  
 D Walls

## **BLYTH TOWN COUNCIL**

### **MISSION STATEMENT**

Blyth Town Council is committed to participating fully in the development of a vibrant and growing community that will encourage business and community activity.

### **ROLE OF THE COUNCIL**

- To promote the environmental, social and economic wellbeing of the town and its community.
- To provide high quality core services in the most effective and efficient manner which will deliver the Council's agreed priorities and objectives.
- Provide leadership and be a voice for the community in all matters which impact on the town and the community.
- To work in partnership locally and regionally to meet common goals and outcomes.

### **Terms of Reference - Community Development Committee**

The Committee will be responsible for the management, research and development of the following areas.

Consideration of any **strategic** or **contentious** planning applications which are subject to consultation by the principal authority e.g. Northumberland County Council.

Making recommendations to the Council on any plans or proposals for the development, or wellbeing of the town.

Management and development of the Council's grants scheme in conjunction with the development of a programme of events which will deliver the Council's strategic objectives with regard to the economy, social, and environmental priorities.

To review priorities and policies in relation to the economic wellbeing of the town and to make recommendations to the Council regarding any changes in those priorities and policies.

Preparation of an annual service budget, both capital and revenue, with proposals over a three year period, and submitting these proposals through the Governance Committee within a timetable to enable the

Council to set a fixed budget and agree a precept within the statutory guidelines.

To agree service action plans on service standards and outcomes to be achieved in line with its approved budget.

To monitor and review those action plans and budget performance at each committee meeting and report to the Council through the Governance Committee.

**Powers delegated to the Town Clerk;**

Power to respond to any urgent request for response to consultation requests in connection with any planning application subject to consultation with a panel of the three Committee Chairs (or Vice-Chair) and the Chair of the Town Council.

Routine consultation on proposed planning applications will be dealt with by the Committee if they are within the required timescale, otherwise they will be referred to the delegated powers (as above). Either the Committee or the panel will have the power to refer a planning item to a planning Sub-Committee as and when necessary

**0003 COMMUNITY DEVELOPMENT COMMITTEE**

900	PLANNING & DEVELOPMENT	BUDGET
901	Town planning consultation	2,000.00
902	Heritage Issues	8,000.00
999	Contingencies	0.00
<b>1000</b>	<b>EVENTS</b>	
1001	Events Co-ordinator retainer	22,000.00
1004	Easter Event	
	Expenditure	3,000.00
9006	61 Income - Vendors etc	
9007	71 Income - Donations	
	<b>Net Exp/Inc Easter Event</b>	
1005	Smooth Sundays	
1006	Summer Beach Events	
	Expenditure	
9006	62 Income - Vendors etc	
9007	72 Income - Donations	
	<b>Net Exp/Inc Summer Fair</b>	
1007	Alive in Blyth (carnival)	10,000.00
1021	Autumn/Fireworks event	
	Expenditure	25,000.00
9006	63 Income - Vendors etc	2,000.00
9007	73 Income - Donations	2,500.00
	<b>Net Exp/Inc Autumn Event</b>	
1031	Christmas Festival - Entertainment	
	Expenditure	15,000.00
9006	64 Income - Vendors etc	250.00
9007	74 Income - Donations	250.00
	<b>Net Exp/Inc Christmas Entertainment</b>	
	Events to be agreed (remaining total for delivery and events strategy)	11,000.00
	<b>Expenditure Delivery of Events and Strategy</b>	<b>86,000.00</b>
1002	Events General - Licences etc	1,200.00
	Christmas Festival - Lighting	
1026	Expenditure	
9005	56 Income	
	<b>Net Exp/Inc Christmas Lighting</b>	<b>30,000.00</b>
1051	Olympic Legacy Event - Active Northumberland	15,000.00
1052	Olympic Legacy Event - New Projects	5,000.00
1060	Northumberland Live	
	Expenditure	45,000.00
9006	60 Income - Vendors etc	3,000.00
9007	70 Income - Donations/other	2,000.00
	<b>Net Exp/Inc Northumberland Live</b>	
1061	Event strategy/delivery advertisement etc	2,000.00
	Blyth Regatta	5,500.00
1099	Contingencies	500.00
	<b>Income</b>	
	Donations received for Events (General)	
<b>1200</b>	<b>COMMUNITY GRANTS</b>	
1201	Community Chest - Councillors' Schemes	16,000.00
1202	Community Support Grants	84,000.00
1203	Community Centre Grants	100,000.00
	<b>COMMUNITY DEVELOPMENT COMMITTEE TOTAL EXPENDITURE</b>	<b>410,200.00</b>
	<b>COMMUNITY DEVELOPMENT COMMITTEE TOTAL INCOME</b>	<b>10,000.00</b>
<b>0003</b>	<b>COMMUNITY DEVELOPMENT COMMITTEE NET EXP/INC</b>	<b>400,200.00</b>

## COMMUNITY GRANT BUDGET INFORMATION

<b>BUDGET INFORMATION 1202 - Community Support Grants</b>	
Budget	84,000
Expenditure to Date	37,179
Committed Expenditure	0
<b>Total</b>	<b>37,179</b>
Available Budget	46,821

<b>BUDGET INFORMATION 1203 - Community Centre Grants</b>	
Budget	100,000
Expenditure to Date	75,000
Committed Expenditure	0
<b>Total</b>	<b>75,000</b>
Available Budget	25,000