BLYTH TOWN COUNCIL

To: ALL MEMBERS OF BLYTH TOWN COUNCIL

You are hereby requested to attend a **Meeting** of **BLYTH TOWN COUNCIL** to be held in the Council Chamber, Arms Evertyne House, Quay Road, Blyth, NE24 2AS on **Thursday 16 January 2020 at 6.30 pm.**

Public Question Time will take place at **6.00 pm for 20 minutes.** A person may ask a maximum of two questions which must be relevant to Blyth Town Council. Written questions are preferred, however, questions will be accepted at Council. No discussion or debate will take place on the question once it has been answered. Only one person will answer a question. Questions and responses will be anonymised and publicised on the Blyth Town Council website. **The Question Time procedure is available on the website by following this link** https://www.blythtowncouncil.org.uk/freedomofinformation.php

The Agenda for the meeting is set out below

JOSEPH HUGHES
TOWN CLERK
BLYTH TOWN COUNCIL **19 November 2019**

Electronic devices can be used to access Committee papers. Please ensure that mobile phones are switched to silent mode during the meeting.

AGENDA:

1	**Apologies for absence**
2	**Disclosure of Interests And Grant Of Dispensations**
3	**Mayor's Announcements**
4	**Minutes of the Full Council held on Thursday 10 October 2019 Part I and II** (including notes from Public Question Time)

5.	**Minutes resolved by the following Standing Committees** ***(Any Councillor wishing to raise a matter from the minutes below should speak to the Chair/Town Clerk/Deputy Town Clerk in advance of the meeting)***
5.1	Minutes of the Special Environment Committee (part I&II) held on 10 September 2019.
5.2	Minutes of the Environment Committee held on 29 October 2019.
5.3	Minutes of the Community Funding Sub-Committee (part I &II) held on Tuesday 19 November 2019.
5.4	Minutes of the Community Development Committee held on Tuesday 3 December 2019.
5.5	Minutes of the Governance Committee held on Tuesday 7 January 2020.
6.	**Minutes to be considered by Standing Committees for approval** ***(for information only)***
6.1	Partnership Working Group held on 14 November 2019.
7	**Decision Report (1)** Please see attached report: • Budget and Precept 2020/21. • Internal Audit Interim Report agreed by Governance Committee for Council Approval – Appendix 1
7.1	• Approval of the recommendation by Governance Committee that Council accept the Review of Governance Arrangements (report submitted to Governance Committee on 7 January 2020).
8	**Decision Report (2)**
8.1	<u>New and Revised Policies</u> • Risk Management Policy (draft) Appendix 1 • Mayor's Handbook (draft) Appendix 2 • Honorary Freewoman/Freeman of Blyth (draft) Appendix 3 • Community Funding Policy (revised) Appendix 4

8.2	The Campaign for the Local Electricity Bill (please see attached) • Detailed Briefing (Appendix 5) • Guide (Appendix 6)
8.3	Automatic Number Plate Recognition (ANPR) • Funding request (Appendix 7)
8.4	Bank Signatories
9	**Any Other Business** Consider an extension to a Councillor's non-attendance at Committee on compassionate grounds.
10	**DATE OF THE NEXT MEETING** The next meeting of the AGM and Full Council will be held on **Thursday 14 May 2020 at 6.30 pm** in the Council Chamber, Arms Evertyne House.
11	**Part II** Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.

MEMBERS OF THE COUNCIL:

Councillors:

W Taylor (Mayor)
M Richardson (Deputy Mayor)
E Anderson-Smith
D Carr
A Cartie
K Ellis
K Nisbet
G Webb
J R Potts
O Potts
J Reid
L Rickerby
S Stanger
G Thompson
D Walls

Functions reserved to the decision of the Full Council

- Setting the precept and approval of Council's annual budget
- Approval of the Annual Accounts.
- Completion of the Annual Return including the Governance Statement.
- Consideration of an Auditor's report made in the public interest (*within one month of receipt*).
- The making, amendment or revoking of Standing Orders, Financial Regulations and Scheme of Delegation.
- Adoption or revision of Council's Code of Conduct.
- Confirmation (by resolution) that the Council has satisfied the statutory criteria to exercise the General Power of Competence;
- Determination and review of the Bank Mandate.
- Matters of principle or policy including setting Strategic Objectives with clear outcomes and targets.
- Nomination or appointment of Representatives of the Council to outside bodies.
- Nomination or appointment of Representatives of the Council at any inquiry on matters affecting the Town, excluding those matters specific to a Committee.
- The making, amendment or revoking of bye-laws.
- Agreement to write off individual bad debts above £500.
- Approval by resolution before payment of any grant or single commitment in accordance with Financial Regulations.
- Authorisation as to terms and purpose for any application for Borrowing Approval and subsequent arrangements for the loan.
- Approval of purchase, acquisition by other means lease, sale or disposal of tangible assets in accordance with Standing Orders or Financial Regulations.

- Approval of virement of unspent and available amounts in excess of £2,000 to other budget headings in accordance with Financial Regulations.
- Approval of use of Reserves or changes in earmarked Reserves as part of the budgetary process.
- The dismissal of any Officer.
- The overall review of any rents or charges.