



BLYTH TOWN COUNCIL

TO: ALL MEMBERS OF THE COMMUNITY DEVELOPMENT COMMITTEE

You are hereby requested to attend a meeting of **Blyth Town Council's Community Development Committee** to be held in the Council Chamber, Arms Everytne House, Quay Road, Blyth, NE24 2AS, on Tuesday 27 November 2018 at 6.30 pm

The Agenda for this meeting is set out below

A handwritten signature in black ink, appearing to read "J Hughes".

Joseph Hughes
Town Clerk
Blyth Town Council

Date 20 November 2018

Electronic devices can be used to access Committee papers. Please ensure that mobile phones are switched to silent mode during the meeting

Information reports that have been circulated with this agenda will not form part of the meeting. The contents are intended for information only. Should any member have questions or want further information about the items, please contact the Town Clerk and Deputy Town Clerk in the first instance.

AGENDA

1	Apologies for Absence
2	Disclosure of Interests and Grant of Dispensations
3	Part II – (first item) Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw. Briardale Community Centre

4	Presentation from Leading Link
5	Minutes of Community Development Committee held on 13 September 2018 for approval as a true record
6	<p>Grant Applications</p> <p>Deferred Applications</p> <ol style="list-style-type: none"> 1. Blyth Star Enterprises 2. Blyth Development Trust <p>New Applications</p> <ol style="list-style-type: none"> 1. Blyth Battery Volunteers Ltd 2. Escape Family Support Ltd 3. Headway Arts 4. Eden Blyth Football Club 5. Blyth Valley Enterprise Ltd 6. Northumberland Community Bank 7. Blyth Running Club
7	<p>Items for Information (not for discussion at Committee)</p> <p>Please see attached report with regard to:</p> <ol style="list-style-type: none"> 1. Fireworks Event 2. Remembrance Sunday 3. Cultural Strategy 4. Northumberland Live Festival Blyth 2019
8	<p>Report on Delegated Actions</p> <p>There are no delegated actions to report.</p>
9	<p>Decision Report - to consider the recommendation in the Decision Report with regard to:</p> <ol style="list-style-type: none"> 1. Proposed Budget for 2019/20.
10	<p>Any Other Business</p> <p>This item is only for items of information to be given to Town Councillors and for items which either the Committee Chair or Town Clerk consider to be genuinely urgent.</p>

11	<p>Date and Time of Next Meeting</p> <p>The next meeting of the Community Development Committee will be held on Tuesday 12 March 2019 at 6.30 pm in the Council Chamber, Arms Everytne House.</p>
12	<p>Part II (second item)</p> <p>Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p> <p><u>Delivery of Blyth Carnival 2019</u></p>

Members of the Community Development Committee

K Nisbet (Chair)
A Cartie (Vice-Chair)
E Anderson-Smith
D Carr
K Ellis
J R Potts
O Potts
M Richardson
L Rickerby
S Stanger
W Taylor
D Walls

BLYTH TOWN COUNCIL

MISSION STATEMENT

Blyth Town Council is committed to participating fully in the development of a vibrant and growing community that will encourage business and community activity.

ROLE OF THE COUNCIL

- To promote the environmental, social and economic wellbeing of the town and its community.
- To provide high quality core services in the most effective and efficient manner which will deliver the Council's agreed priorities and objectives.
- Provide leadership and be a voice for the community in all matters which impact on the town and the community.
- To work in partnership locally and regionally to meet common goals and outcomes.

Terms of Reference - Community Development Committee

The Committee will be responsible for the management, research and development of the following areas.

Consideration of any **strategic** or **contentious** planning applications which are subject to consultation by the principal authority e.g. Northumberland County Council.

Making recommendations to the Council on any plans or proposals for the development, or wellbeing of the town.

Management and development of the Council's grants scheme in conjunction with the development of a programme of events which will deliver the Council's strategic objectives with regard to the economy, social, and environmental priorities.

To review priorities and policies in relation to the economic wellbeing of the town and to make recommendations to the Council regarding any changes in those priorities and policies.

Preparation of an annual service budget, both capital and revenue, with proposals over a three year period, and submitting these proposals

through the Governance Committee within a timetable to enable the Council to set a fixed budget and agree a precept within the statutory guidelines.

To agree service action plans on service standards and outcomes to be achieved in line with its approved budget.

To monitor and review those action plans and budget performance at each committee meeting and report to the Council through the Governance Committee.

General Scheme of Delegation to Committees

1.(a) The Council resolves to delegate to every Committee of the Council full powers to act in all matters covered by the Committee's Terms of Reference **subject to:-**

- a. the provision of any Standing Order or Financial Regulation for the time being in force, except where such Order or Regulation has been specifically waived by resolution of the Council.
- b. Prior Council approval of annual capital and revenue estimates.
- c. Any scheme requiring application for consent to borrow having first been approved by Council and loan sanction secured.
- d. When matters of major policy are involved, the existence of a policy approved by the Council. In the absence of such policy, Committees and any Sub-committees may consider the matter and make recommendations to the Council via the Governance Committee.

Major Policy will rise either:

- a. On matters of major importance which have not previously been before the Council or
- b. Matters which have arisen in other committees or Sub-Committees but which cannot be resolved by them in the absence of agreed Council policy or
- c. In cases of doubt where major policy is involved, the Chair of the Council or Chairs of any other Committee or Sub-Committee, or in their absence the appropriate Vice-Chair may, before a decision is taken, state that a matter of major policy is involved.
- d. Prior Council approval to recommendations for the allocation of duties, powers and guidelines to Committees.

1. (b) The exercise by Committees of the powers shall be without derogation to the powers of the Council to call for a report on any Committee decision.

1. (c) Every Committee shall have power to authorise an Officer, after consultation with the Chair of the Committee, to take decisions on specific urgent matters falling within its own Terms of Reference as it sees fit.

1. (d) Notwithstanding the powers delegated to Committees, the Council retain the right to exercise such powers where necessary.

Powers delegated to the Town Clerk;

Power to respond to any urgent request for response to consultation requests in connection with any planning application subject to consultation with a panel of the three Committee Chairs (or Vice-Chair) and the Chair of the Town Council.

Routine consultation on proposed planning applications will be dealt with by the Committee if they are within the required timescale, otherwise they will be referred to the delegated powers (as above). Either the Committee or the panel will have the power to refer a planning item to a planning Sub-Committee as and when necessary.

0003		COMMUNITY DEVELOPMENT COMMITTEE	
900	PLANNING & DEVELOPMENT	BUDGET	
901	Town planning consultation		2,000.00
902	Heritage Issues		8,000.00
999	Contingencies		0.00
1000	EVENTS		
1001	Events Co-ordinator retainer		22,000.00
1004	Easter Event		
	Expenditure		3,000.00
9006	61 Income - Vendors etc		
9007	71 Income - Donations		
	Net Exp/Inc Easter Event		
1005	Smooth Sundays		
1006	Summer Beach Events		
	Expenditure		
9006	62 Income - Vendors etc		
9007	72 Income - Donations		
	Net Exp/Inc Summer Fair		
1007	Alive in Blyth (carnival)		10,000.00
1021	Autumn/Fireworks event		
	Expenditure		25,000.00
9006	63 Income - Vendors etc		2,000.00
9007	73 Income - Donations		2,500.00
	Net Exp/Inc Autumn Event		
1031	Christmas Festival - Entertainment		
	Expenditure		15,000.00
9006	64 Income - Vendors etc		250.00
9007	74 Income - Donations		250.00
	Net Exp/Inc Christmas Entertainment		
	Events to be agreed (remaining total for delivery and events strategy)		11,000.00
	Expenditure Delivery of Events and Strategy		86,000.00
1002	Events General - Licences etc		1,200.00
	Christmas Festival - Lighting		
1026	Expenditure		
9005	56 Income		
	Net Exp/Inc Christmas Lighting		30,000.00
1051	Olympic Legacy Event - Active Northumberland		15,000.00
1052	Olympic Legacy Event - New Projects		5,000.00
1060	Northumberland Live		
	Expenditure		45,000.00
9006	60 Income - Vendors etc		3,000.00
9007	70 Income - Donations/other		2,000.00
	Net Exp/Inc Northumberland Live		
1061	Event strategy/delivery advertisement etc		2,000.00
	Blyth Regatta		5,500.00
1099	Contingencies		500.00
	Income		
	Donations received for Events (General)		
1200	COMMUNITY GRANTS		
1201	Community Chest - Councillors' Schemes		16,000.00
1202	Community Support Grants		84,000.00
1203	Community Centre Grants		100,000.00
	COMMUNITY DEVELOPMENT COMMITTEE TOTAL EXPENDITURE		410,200.00
	COMMUNITY DEVELOPMENT COMMITTEE TOTAL INCOME		10,000.00
0003	COMMUNITY DEVELOPMENT COMMITTEE NET EXP/INC		400,200.00