

Agenda Item 6 Appendix 1

DETAILS	BUDGET 2022/23	PROBABLE 22/23	PROPOSED ESTIMATE 2023/24
GOVERNANCE COMMITTEE			
EMPLOYEE COSTS			
Payroll Services	420	420	600
Travel/Subsistence	2,370	2,000	6,800
Staff Training	1,000	1,000	1,100
Recruitment Costs	500	500	550
Staffing Costs	236,840	250,649	269,650
Possible Overtime Payments	7,110	1,000	5,000
Employee Life Insurance	2,300	2,300	2,530
Employee Costs Contingencies	8,000	0	2,000
OFFICE COSTS			
Rent	36,500	35,500	40,150
Service Charges	11,330	11,330	12,470
Non-Domestic Rates	15,150	14,600	16,060
Telecoms	3,800	3,800	4,180
IT Equipment	2,580	2,580	2,840
Postage	370	370	410
Printing & Stationery	2,000	2,000	2,200
Furniture & Office Equipment	1,030	1,030	1,140
Office Running Costs General	2,580	2,580	2,840
Insurance	7,000	7,000	7,700
Cleaning	1,650	1,650	1,820
Hospitality	520	520	580
Office Costs Contingencies	500	500	550
IT/Website Development	2,000	2,000	2,200
Income			
Council Chamber booking	0	0	0
FEES & CHARGES			
Audit - Internal	1,140	1,140	1,260
Audit - External	2,060	2,060	2,270
Election Expenses	11,000	0	0
Public Notices	260	260	260
Software Licence Fees, Email & Website Hosting, Back-up Service	6,700	6,700	7,370
Subscriptions and Memberships	5,430	5,430	5,980
Professional Fees and Consultancy Fees	5,150	8,500	5,500
Publications	110	110	130
IT Maintenance Contract	2,500	2,500	2,750
Publicity including Newsletter	13,390	13,390	14,730
Fees & Charges Contingencies	500	500	550

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MEMBER EXPENSES			
Councillor Expenses	500	500	550
Councillor Training	750	750	830
Councillor Broadband & Telephone Line & Rental	2,580	2,580	2,840
Councillor IT/Communication Equipment	1,550	1,550	1,710
Councillor Emails	1,240	1,240	1,370
Member Expenses Contingencies	500	500	550
CIVIC EVENTS			
Mayoral Expenses	1,550	1,550	1,550
Civic Expenses & Town Twinning	2,000	2,000	2,200
Remembrance Day	1,550	2,000	2,500
Submariners event donation	250	250	250
St.Mary's/Cuthbert's/Other Churches donations	200	200	200
Gifts and coporate items	1,000	1,000	1,000
Civic Events Contingencies	1,000	0	1,000
FINANCE			
Finance Contingencies	0		0
Bank/Finance Charges	1,030	1,030	1,140
Income			
Investment Account Income	19,000	19,000	20,000
Other Income	0		
GOVERNANCE COMMITTEE TOTAL EXPENDITURE	409,490	399,069	441,860
GOVERNANCE COMMITTEE TOTAL INCOME	19,000	19,000	20,000
GOVERNANCE COMMITTEE NET EXP/INC	390,490	380,069	421,860