



## BLYTH TOWN COUNCIL

### **Minutes of the Meeting of the Environment Committee held in the Council Chamber, Arms Everytyn House on Tuesday 21 May 2019 at 6.30 pm**

#### **Present:**

**Councillors:** O Potts (Chair), M Richardson (Vice-Chair), D Carr, A Cartie, K Nisbet, R Parker, J R Potts, J Reid, G Thompson, W Taylor

#### **Officers:**

J Hughes, Town Clerk  
M Wilkinson, Deputy Town Clerk  
D Clough, General Services Officer  
M Hawthorne, Committee Clerk

**Also in Attendance:** Councillor D Walls

**Members of the Public:** There were no Allotment holders present for the question time session and no questions were received in advance of the meeting.

<b>Minute No</b>	
<b>1</b>	<b>Apologies for Absence</b>  Councillors: E Anderson-Smith, S Stanger
<b>2</b>	<b>Disclosure of Interests Grant of Dispensations</b>  None.
<b>3</b>	<b>Minutes of the Environment Committee held on 28 February 2019</b>

	<p>Minute No 8.6 – Ogle Drive Play area – should read will be refurbished in <b>2020/2021</b> followed by Broadway in <b>2021/2022</b>.</p> <p>The minutes were noted as a true record.</p>
<b>4</b>	<p><b>Environment Committee Monitoring Report</b></p> <p>The Town Clerk advised that the report has been produced as a result of a recommendation from John Ainsworth, the Internal Auditor. Monitoring Reports will now be produced for each Committee to give a progress report on spending during the year.</p>
<b>5</b>	<p><b>Information Report (not for discussion at Committee)</b></p> <p>The information report was noted by members with regard to:</p> <ol style="list-style-type: none"> <li>1. Play Areas</li> <li>2. Bus Shelters</li> <li>3. Seats</li> <li>4. Bins</li> <li>5. Allotments</li> <li>6. CCTV</li> <li>7. Defibrillator</li> <li>8. Carpet Bedding</li> </ol>
<b>6</b>	<p><b>Report on Delegated Actions</b></p> <ol style="list-style-type: none"> <li>1. Quayside Seats</li> </ol> <p>Members noted the Town Clerk’s use of delegated powers to approve the work to refurbish the Quayside seats at a cost of <b>£3892.50 from 2018/19 budget</b> and coating the seats x 27 with varnish at a cost of <b>£800 from the current year’s budget</b>.</p> <ol style="list-style-type: none"> <li>2. Deployable CCTV Camera</li> </ol> <p>Members noted the Town Clerk’s use of delegated powers to meet to costs of installing a power supply and redeploying the cctv system to South Beach play area at a cost of <b>£860.00</b>.</p>

<p><b>7</b></p> <p><b>7.1</b></p> <p><b>7.2</b></p> <p><b>7.3</b></p> <p><b>7.4</b></p> <p><b>7.5</b></p> <p><b>7.6</b></p> <p><b>7.7.</b></p>	<p><b>Decision Report</b></p> <p>Committee considered the recommendations outlined in the Decision Report and <b>RESOLVED</b> the following:</p> <p>To purchase 12 x 90 litre bins at a cost of <b>£1620.00.</b></p> <p>To purchase 10 x inners for bins at a cost of <b>£370.00.</b></p> <p>To purchase 8 additional seats at a cost of <b>£3,456.00</b></p> <p>To install two pads for seats at a cost of <b>£300.</b></p> <p>To purchase 25 x decorative seat ends at a total cost of <b>£2,850.00.</b></p> <p>To purchase a second deployable CCTV camera at a cost of <b>£1,244.00 per annum.</b></p> <p><b>Memorial Frames</b></p> <p>Following a detailed discussions Members agreed to install two memorial frames at the Promenade, larger in size than the example. Should these prove successful other locations will be considered. Information will be placed on the website and possibly in future newsletters to advise residents of the scheme and how the frames will be maintained.</p>
<p><b>8</b></p> <p><b>8.1</b></p> <p><b>8.2</b></p>	<p><b>Any Other Business</b></p> <p>Councillor Parker commented that there was no agenda item on allotments where members could raise any issues or concerns they may have. It was pointed out that there is an allotment holder’s question time scheduled prior to each Environment Committee and the Information Report contained some updates on allotments. If anyone has an issue to raise they should do so via the Town Clerk which is the correct procedure.</p> <p>Councillor Parker also queried why Blyth Smallholdings and Newsham and New Delaval receive 25% management fee. The Town Clerk will provide a report for the next Committee.</p>

	<p>Councillor Parker said there should be an agenda item for the Partnership Working Group to allow members to raise any issues they have as the Partnership Working Group cannot make decisions. The Town Clerk reminded Committee that all members can attend working groups and participate in discussion.</p> <p>If anyone have a specific issue this should be raised with the Town Clerk in the first instance and he will contact NCC.</p> <p>A detailed discussion took place around the fact that NCC are still using old vehicles in Blyth. It was noted that as discussed at the Partnership Working Group, NCC could not get the lease in place for new vehicles until the Partnership Agreement was signed therefore there would be some delay before they would be in use. What will be reflected is the difference between vehicles when BTC make the first payment of the agreement in September. The Town Clerk and Deputy Town Clerk will address this through financial monitoring.</p> <p>A question was asked as to why BTC stickers are not on the vehicles. This is something that will be raised with NCC.</p>
<p><b>9</b></p>	<p><b>Date and Time of Next Meeting</b></p> <p>The next meeting of the Environment Committee will be held on Tuesday, 30 July 2019 at 6.30 pm in the Council Chamber, Arms Everytne House.</p>
<p><b>10</b></p>	<p><b>Part II</b></p> <p>Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>

## **Members of the Environment Committee**

Councillors:

O Potts  
E Anderson-Smith  
D Carr  
A Cartie  
K Nisbet  
R Parker  
J R Potts  
J Reid  
M Richardson  
S Stanger  
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