



BLYTH TOWN COUNCIL

Minutes of a Meeting of the Events Committee held at
Arms Everytne House on Tuesday 21 November 2017 at 6.30 pm

Present:

Councillors: K Nisbet (Chair), A Cartie (Vice-Chair), R Parker, M Richardson, W Taylor

Also present:

Councillors: D Walls

J Hughes Town Clerk
A McCabe Office Manager
M Hawthorne Committee Clerk
M Jackson Events Co-ordinator

Members of the Public – 1

1	APOLOGIES FOR ABSENCE Councillors: E Anderson-Smith, K Ellis, L Rickerby, S Stanger
2	DISCLOSURE OF INTERESTS & THE GRANT OF ANY DISPENSATIONS None.
3	MINUTES OF THE PREVIOUS MEETING HELD ON TUESDAY 24 OCTOBER 2017 INCLUDING ACTIONS Committee agreed to ADOPT the minutes (Parts I and II).

3.1	MATTERS ARISING <u>Minute No 6</u> The Events Co-ordinator clarified that Keith Newman will provide a service in relation to press releases for anything the Council wish to promote/advertise. It was noted that the Christmas Lights switch on received good coverage in the Evening Chronicle. <u>Action List (Minute No 7, 3/10/17) – Powerboat Race</u> Councillor Taylor asked for an update. The Events Co-ordinator advised she is still in the process of gathering information etc and will feedback at a future meeting.
4	BUDGET 2018/2019 Committee considered the information contained in the spreadsheets. In response to Councillor Parker’s query regarding the increased budget for Northumberland Live 2018, it was clarified that this will be used to finance the Temporary Traffic Regulations, increase the number of Stewards, as well as to improve the back of house provision at the event. Sponsorship for the event will be sought and more information regarding the headline act will be provided in January 2018. Committee agreed with the budget proposal.
5	UPDATE FROM THE EVENTS CO-ORDINATOR <u>Christmas Light Switch On</u> Over 3,000 attended the event this year. The Events Co-ordinator would like to make some changes to the event for 2018, including moving the event to a Thursday evening. There were no problems reported by the police. Lots of positive feedback has been received. Santa and Mary Claus will be in the Keel Row every Saturday in Store 21 (last day 23 December 2017). Anything left over from the donations will be donated to the Operation Elf food bank which is being led by the police. All donations which come into the office will be taken to the Briardale Centre after 15 December 2017.

	<p><u>Blyth Carnival</u></p> <p>A detailed discussion took place regarding the timing of this event as some members raised their concerns that it will clash with the Blyth Regatta (1 & 2 June 2018). The Events Co-ordinator explained her reasons for choosing June and suggested that something very different is done the first week which would not detract from the Regatta, perhaps using the first week as Showmans Week with a travelling fair. This would be cost neutral to the Council and generate an income. Ms Jackson has started to look at suitable venues, in consultation with the police and fire brigade (Albion and Briardale are possibilities). Members felt that it would be more appropriate to move this to another date.</p> <p>The Chair asked members to vote on the proposal for the Carnival event to take place the weekend following the Regatta. This was agreed. It was noted that Councillor Parker proposed that the Carnival take place during the month of July.</p> <p>Headway Arts have indicated they would like this to finish in Ridley Park, however, BTC are clear that it should finish in the town centre.</p>
6	ANY OTHER BUSINESS OR ITEMS FOR URGENT ATTENTION There were no items for urgent attention.
7	DATE & TIME OF NEXT MEETING Tuesday, 23 January 2018, 6.30 pm in the Council Chamber, Arms Everytne House.

MEMBERS OF THE EVENTS COMMITTEE

Councillors:

K Nisbet (Chair)	A Cartie (Vice-Chair)
E Anderson-Smith	K Ellis
R Parker	M Richardson
L Rickerby	S Stanger
W Taylor	

ACTIONS FROM COMMITTEE

Minute No & date of Committee	Action	Responsible Officer	Comments	Date Action Completed
Minute No 6 25/7/17	Explore with NCC extra costs for the larger light columns	ES Officer	Ongoing	
Minute No 7 3/10/17 21/11/17	Further research required re the possibility of a Powerboat Race in Blyth Update – Events Co-ordinator continues to gather information to feedback to Committee.	Events Co-Ordinator	Ongoing	