



BLYTH TOWN COUNCIL

Minutes of a Meeting of the Events Committee held at
Arms Everytne House on Tuesday 17 April 2018 at 6.30 pm

Present:

Councillors: K Nisbet (Chair), A Cartie (Vice-Chair), E Anderson-Smith,
R Parker, M Richardson, L Rickerby, S Stanger, W Taylor

Also present:

Councillors: J R Potts, O Potts
M Wilkinson Deputy Town Clerk
M Hawthorne Committee Clerk
M Jackson Events Co-ordinator

Members of the Public – 0

1	APOLOGIES FOR ABSENCE Councillors: K Ellis,
2	DISCLOSURE OF INTERESTS & THE GRANT OF ANY DISPENSATIONS None.
3	MINUTES OF THE PREVIOUS MEETING HELD ON TUESDAY 27 MARCH 2018 INCLUDING ACTIONS (PART I & II) The Chair commented that in Part II the Town Clerk should be included in the panel reviewing the tender documents. Committee agreed to ADOPT the minutes.

3.1	MATTERS ARISING The Events Co-ordinator confirmed it would cost £110 per bus shelter to advertise Northumberland Live. This method has been used to advertise Blyth Market and there has been a lot of vandalism. The cost of advertising the event on the back of Arriva buses would cost £110 per bus and would reach a wider audience. Further information regarding costs and bus routes will be circulated to all members. Councillor Parker expressed his concern that there has been no response from NCC regarding the future use of the current site for Northumberland Live. The Town Clerk will follow this up. The Chair commented that a panel has been identified to open the bar tenders for Northumberland Live and asked for someone who is not part of the evaluation team to witness the process. Councillor Parker agreed to do this. Members were advised that the Regatta scheduled for this year has been cancelled. It will go ahead in 2019.
4	EVENTS CO-ORDINATOR'S REPORT Committee noted and agreed the contents of the report from the Events Co-ordinator. The Chair commented on the success of the Mad Hatters Tea party despite the poor weather. Councillor Parker said BTC need to be mindful for budget purposes that the event could fall twice in the same financial year. The Deputy Town Clerk advised that the cost of the event is not significantly high enough to have a detrimental effect on the budget and there have been savings in other areas of the budget.
5	DATE & TIME OF NEXT MEETING The next meeting of items previously covered by this Committee will be under the Governance Committee which will be held on Thursday 12 June 2018 at 6.30 pm in the Council Chamber.

6	PART II Blyth Carnival Pursuant to the Public Bodies (Admission to Meetings) Act 1960; that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.
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MEMBERS OF THE EVENTS COMMITTEE

Councillors:

K Nisbet (Chair)	A Cartie (Vice-Chair)
E Anderson-Smith	K Ellis
R Parker	M Richardson
L Rickerby	S Stanger
W Taylor	

ACTIONS FROM COMMITTEE

Minute No & date of Committee	Action	Responsible Officer	Comments	Date Action Completed
Minute No 6 25/7/17	Explore with NCC extra costs for the larger light columns	ES Officer		
Minute No 3.1 17/4/2018	Costings for advertising on buses/routes to be circulated to members Follow up use of current site long term for Northumberland Live	Events Co-ordinator Town Clerk		