

BLYTH TOWN COUNCIL

GOVERNANCE COMMITTEE

BUDGETARY CONTROL STATEMENT - AT 10 OCTOBER 2023

| CODE | SUB CODE | DETAIL | BUDGET | ACTUAL EXP BREAKDOWN WITHIN CODE | NET AFTER ACCRUALS | REMAINING BALANCE |
|-------------|----------|--|-----------|--|-----------------------|----------------------|
| 0001 | | GOVERNANCE COMMITTEE | | | | |
| 100 | | EMPLOYEE COSTS | | | | |
| 101 | | Payroll service | 600.00 | | 175.02 | 424.98 |
| 102 | | Travel / Subsistence | 6,800.00 | | 728.10 | 6,071.90 |
| 103 | | Training | 1,100.00 | | 0.00 | 1,100.00 |
| 104 | | Recruitment Costs | 550.00 | | 0.00 | 550.00 |
| 111 | | Town Clerk - salary | 41,870.00 | | 19,740.90 | 22,129.10 |
| 112 | | Town Clerk - NI | 4,940.00 | | 2,096.64 | 2,843.36 |
| 113 | | Town Clerk - pension | 4,190.00 | | 0.00 | 4,190.00 |
| 131 | | Office Manager - salary | 36,840.00 | | 14,076.90 | 22,763.10 |
| 132 | | Office Manager - NI | 4,180.00 | | 1,314.97 | 2,865.03 |
| 133 | | Office Manager - pension employer's contribution | 3,690.00 | | 1,407.71 | 2,282.29 |
| 151 | | Committee & Research Officer - salary | 16,000.00 | | 7,537.74 | 8,462.26 |
| 152 | | Committee & Research Officer - NI | 1,040.00 | | 412.56 | 627.44 |
| 153 | | Committee & Research Officer - pension employer's contribution | 1,600.00 | | 753.78 | 846.22 |
| 171 | | Administration & Customer Services officer - salary | 22,090.00 | | 0.00 | 22,090.00 |
| 172 | | Administration & Customer Services officer - NI | 1,960.00 | | 0.00 | 1,960.00 |
| 173 | | Administration & Customer Services officer - pension employer's contribution | 2,100.00 | | 0.00 | 2,100.00 |
| 181 | | General Services Officer - salary | 36,840.00 | | 17,361.48 | 19,478.52 |
| 182 | | General Services Officer - NI | 4,180.00 | | 1,768.26 | 2,411.74 |
| 183 | | General Services Officer - pension employer's contribution | 3,690.00 | | 1,736.16 | 1,953.84 |
| 194 | | Deputy Town Clerk - salary | 36,400.00 | | 17,159.70 | 19,240.30 |
| 195 | | Deputy Town Clerk - NI | 4,110.00 | | 1,740.42 | 2,369.58 |
| 196 | | Deputy Town Clerk - pension employer's contribution | 3,640.00 | | 1,716.00 | 1,924.00 |
| 141 | | General Services Assistant - salary | 24,410.00 | | 11,937.64 | 12,472.36 |
| 142 | | General Services Assistant - NI | 2,310.00 | | 1,019.79 | 1,290.21 |
| 143 | | General Services Assistant - pension employer's contribution | 2,450.00 | | 1,193.79 | 1,256.21 |
| 161 | | Finance & Administration Assistant - salary | 9,980.00 | | 4,616.94 | 5,363.06 |
| 162 | | Finance & Administration Assistant - NI | 140.00 | | 9.48 | 130.52 |
| 163 | | Finance & Administration Assistant - pension employer's contribution | 1,000.00 | | 461.70 | 538.30 |
| 197 | | Employee's Pension Contributions | 0.00 | | 0.00 | 0.00 |
| 198 | | Possible Increase in Pay/Overtime | 5,000.00 | | 0.00 | 5,000.00 |
| 199 | | Contingencies | 0.00 | | 0.00 | 0.00 |
| 1999 | | Employee Life Insurance | 2,530.00 | | 1,426.94 | 1,103.06 |
| 200 | | OFFICE COSTS | | | | |
| 201 | | Rent | 35,350.00 | | 20,620.81 | 14,729.19 |
| 202 | | Service Charges | 12,470.00 | | 13,717.69 | -1,247.69 |
| 205 | | Non-Domestic Rates | 16,060.00 | | 11,748.11 | 4,311.89 |
| 207 | | Telecomms | 4,180.00 | | 4,085.88 | 94.12 |
| 208 | | IT Equipment | 2,840.00 | | 201.66 | 2,638.34 |
| 209 | | Postage | 410.00 | | 140.91 | 269.09 |
| 210 | | Printing & Stationery | 2,200.00 | | 26.01 | 2,173.99 |
| 211 | | Furniture & Equipment | 1,140.00 | | 453.51 | 686.49 |
| 212 | | Office Running Costs | 2,840.00 | | 1,719.69 | 1,120.31 |
| 213 | | Insurances | 7,700.00 | | 0.00 | 7,700.00 |
| 216 | | Cleaning (Reay Security) | 1,820.00 | | 814.40 | 1,005.60 |
| 217 | | IT/Website Development | 2,200.00 | | 2,426.67 | -226.67 |
| 218 | | Hospitality | 580.00 | | 271.43 | 308.57 |
| 299 | | Contingencies | 550.00 | | 0.00 | 550.00 |
| | | Income | | | | |
| 9005 | 51 | Council Chamber booking | | | | |
| 300 | | FEES & CHARGES | | | | |
| 301 | | Audit - Internal | 1,260.00 | | 515.10 | 744.90 |
| 302 | | Audit - External | 2,270.00 | | 0.00 | 2,270.00 |
| 303 | | Election Expenses | 0.00 | | 0.00 | 0.00 |
| 305 | | Public Notices | 260.00 | | 0.00 | 260.00 |
| 306 | | Software Licence Fees, Email & Website Hosting, Back-up Service | 7,370.00 | | 4,573.73 | 2,796.27 |
| 307 | | Subscriptions and Memberships | 5,980.00 | | 5,733.82 | 246.18 |
| 309 | | Professional Fees and Consultancy Services | 5,500.00 | | 4,175.30 | 1,324.70 |
| 310 | | Publications | 130.00 | | 0.00 | 130.00 |
| 311 | | IT Maintenance Contract | 2,750.00 | | 2,931.57 | -181.57 |
| 312 | | Publicity including Newsletter | 14,730.00 | | 9,315.82 | 5,414.18 |
| 399 | | Contingencies | 550.00 | | 0.00 | 550.00 |
| 400 | | MEMBER EXPENSES | | | | |
| 401 | | Councillor Expenses | 550.00 | | 75.46 | 474.54 |
| 402 | | Councillor Training | 830.00 | | 0.00 | 830.00 |
| 403 | | Broadband & Telephone line & rental (x16) | 2,840.00 | | 1,375.00 | 1,465.00 |
| 404 | | IT/Communications Equipment | 1,710.00 | | 0.00 | 1,710.00 |
| 405 | | Councillor Emails | 1,370.00 | | 699.16 | 670.84 |
| 499 | | Contingencies | 550.00 | | 0.00 | 550.00 |

| | | | | | |
|-------------|---|-------------------|--|-------------------|-------------------|
| 500 | CIVIC EVENTS | | | | |
| 501 | Mayoral Expenses | 1,550.00 | | 1,550.00 | 0.00 |
| 502 | Civic Expenses & Town Twinning | 2,200.00 | | 100.00 | 2,100.00 |
| 503 | Remembrance Services | 2,500.00 | | 487.12 | 2,012.88 |
| 504 | Submariners event donation | 250.00 | | 0.00 | 250.00 |
| 505 | Church donations (£50) for Remembrance Services | 200.00 | | 0.00 | 200.00 |
| 506 | Gifts and corporate items | 1,000.00 | | 0.00 | 1,000.00 |
| 599 | Contingencies | 1,000.00 | | 0.00 | 1,000.00 |
| 1100 | FINANCE | | | | |
| 1102 | Bank charges | 1,140.00 | | 708.09 | 431.91 |
| | | | | | |
| | Income | | | | |
| 9002 | Investment Account Income | 21,000.00 | | 13,641.57 | 7,358.43 |
| 9005 | 52 Other income | 0.00 | | 0.00 | 0.00 |
| | | | | | |
| | GOVERNANCE COMMITTEE TOTAL EXPENDITURE | 435,060.00 | | 198,859.56 | |
| | GOVERNANCE COMMITTEE TOTAL INCOME | 21,000.00 | | 13,641.57 | |
| 0001 | GOVERNANCE COMMITTEE NET EXP/INC | 414,060.00 | | 185,217.99 | 228,842.01 |

0002 ENVIRONMENT COMMITTEE

| | | | | | |
|------------|---|-----------------|--|---------------|-----------------|
| 600 | ALLOTMENTS | | | | |
| 601 | Bolam Avenue - Water Rates | 3,300.00 | | 2,891.44 | 408.56 |
| | | | | | |
| 611 | Twentieth Avenue - Water Rates (South Farm) | 2,700.00 | | 432.82 | 2,267.18 |
| | | | | | |
| 621 | South View (Twentythird Avenue) - Water Rates | 720.00 | | 404.08 | 315.92 |
| | | | | | |
| 631 | Newsham Side Club - Water Rates | 2,800.00 | | 1,502.00 | 1,298.00 |
| | | | | | |
| 641 | Beatrice Avenue (old and new gardens) - Water Rates | 1,370.00 | | 470.73 | 899.27 |
| 642 | Beatrice Avenue - Skips | 215.00 | | 0.00 | 215.00 |
| 645 | Beatrice Avenue New Gardens - Skips | 215.00 | | 0.00 | 215.00 |
| | Beatrice Avenue sub-total | 1,800.00 | | 470.73 | 1,329.27 |
| | | | | | |
| 651 | Tenth Avenue - Water Rates | 370.00 | | 56.95 | 313.05 |
| 652 | Tenth Avenue - Skips | 180.00 | | 185.00 | -5.00 |
| | Tenth Avenue sub-total | 550.00 | | 241.95 | 308.05 |
| | | | | | |
| 661 | Delaval Gardens - Water Rates | 260.00 | | 44.67 | 215.33 |
| 662 | Delaval Gardens - Skips | 180.00 | | 0.00 | 180.00 |
| | Delaval Gardens sub-total | 440.00 | | 44.67 | 395.33 |
| | | | | | |
| 671 | Laverock Place - Water Rates | 210.00 | | 0.00 | 210.00 |
| 672 | Laverock Place - Skips | 180.00 | | 0.00 | 180.00 |
| | Laverock Place sub-total | 390.00 | | 0.00 | 390.00 |
| | | | | | |
| 681 | Bebside - Water Rates | 1,045.00 | | 842.22 | 202.78 |
| 682 | Bebside - Skips | 215.00 | | 0.00 | 215.00 |
| | Bebside sub-total | 1,260.00 | | 842.22 | 417.78 |
| | | | | | |
| 691 | Wensleydale - Water Rates | 1,705.00 | | 784.38 | 920.62 |
| 692 | Wensleydale - Skips | 215.00 | | 0.00 | 215.00 |
| | Wensleydale sub-total | 1,920.00 | | 784.38 | 1,135.62 |
| | | | | | |
| 696 | Planned Maintenance Programme | 5,000.00 | | -324.00 | 5,324.00 |
| 698 | Ongoing Repairs/Maintenance | 3,300.00 | | 1,161.46 | 2,138.54 |
| 699 | Contingencies | 1,100.00 | | 0.00 | 1,100.00 |
| | | | | | |
| | Income | | | | |
| 9003 | Income from Allotment Rents | 36,890.00 | | 39,681.25 | -2,791.25 |
| | | | | | |
| 700 | ENVIRONMENTAL SERVICES | | | | |
| 705 | NCC & BTC Partnership - workforce | 337,000.00 | | 189.00 | 336,811.00 |
| | | | | | |
| | Income | | | | |
| 9005 | 53 Possible underspent balance etc | 0.00 | | 0.00 | 0.00 |
| | | | | | |
| 710 | NCC & BTC Partnership - projects & maintenance | 25,000.00 | | 8,701.40 | 16,298.60 |
| | | | | | |
| 711 | Bus Shelters (new) | 8,000.00 | | 0.00 | 8,000.00 |
| | | | | | |
| 712 | Seats | 2,500.00 | | 0.00 | 2,500.00 |
| | | | | | |
| 713 | Litter Bins (new) | 6,600.00 | | 0.00 | 6,600.00 |
| | | | | | |
| 714 | 7141 CCTV - Play Areas, Market Place and Deployable | 21,200.00 | | 5,356.00 | 15,844.00 |
| 714 | 7142 CCTV - General/Recovery of footage | 2,200.00 | | 0.00 | 2,200.00 |
| | | | | | |
| 715 | Installation of seats and bins | 3,000.00 | | 3,389.00 | -389.00 |
| | | | | | |
| 716 | War Memorials | 2,950.00 | | 1,401.32 | 1,548.68 |
| | | | | | |

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|-------------|--|-------------------|--|------------------|-------------------|
| 770 | Play Areas Renewal | 140,000.00 | | 3,444.55 | 136,555.45 |
| 771 | Defibrillators | 1,250.00 | | 446.00 | 804.00 |
| 772 | Environmental Enforcement Officer | 49,860.00 | | 34,013.22 | 15,846.78 |
| 773 | Northumbria and Blyth in Bloom | 2,000.00 | | 400.06 | 1,599.94 |
| 775 | General equipment etc | 550.00 | | 197.50 | 352.50 |
| 899 | Emergencies/Future Development Projects | 10,000.00 | | 0.00 | 10,000.00 |
| 898 | County Councillors' MLIS Projects | 0.00 | | -220.00 | 220.00 |
| | ENVIRONMENT COMMITTEE TOTAL EXPENDITURE | 637,390.00 | | 65,769.80 | |
| | ENVIRONMENT COMMITTEE TOTAL INCOME | 36,890.00 | | 39,681.25 | |
| 0002 | ENVIRONMENT COMMITTEE NET EXP/INC | 600,500.00 | | 26,088.55 | -26,088.55 |

0003 COMMUNITY DEVELOPMENT COMMITTEE

| | | | | | |
|-------------|---|-------------------|------------------|------------------|------------------|
| 900 | PLANNING & DEVELOPMENT | | | | |
| 901 | Town planning consultation | 2,200.00 | | 0.00 | 2,200.00 |
| 902 | Heritage Issues | 2,000.00 | | 545.00 | 1,455.00 |
| 903 | Neighbourhood Planning | 2,000.00 | | -3,800.00 | 5,800.00 |
| 1000 | EVENTS | | | | |
| 1001 | Events Team | 26,320.00 | | 10,260.00 | 16,060.00 |
| 1002 | Easter Event | | | | |
| | Expenditure | 8,500.00 | 1,809.71 | | |
| 9006 | 60 Income - Vendors etc | 0.00 | 416.67 | | |
| 9007 | 70 Income - Donations | 0.00 | 275.00 | | |
| | Net Exp/Inc Easter Event | 8,500.00 | 1,118.04 | 2,031.22 | 6,468.78 |
| 1003 | Coronation Celebration in Ridley Park | | | | |
| | Expenditure | 10,000.00 | 9,211.09 | | |
| 9006 | 61 Income - Traders | 0.00 | 416.67 | | |
| 9007 | 71 Income - Donations | 0.00 | 150.00 | | |
| | Net Exp/Inc Coronation in Ridley Park | 10,000.00 | 8,644.42 | 9,094.42 | 905.58 |
| 1004 | Armed Forces Day | 2,000.00 | | 179.33 | 1,820.67 |
| 1005 | Blyth Live Music Festival | | | | |
| | Expenditure | 54,500.00 | 47,847.92 | | |
| 9006 | 62 Income - Vendors etc | 2,200.00 | 3,733.33 | | |
| 9007 | 72 Income - Donations/other | 3,300.00 | 3,463.33 | | |
| | Net Exp/Inc Blyth Live Music Festival | 49,000.00 | 40,651.26 | 45,351.26 | 3,648.74 |
| 1006 | Summer Events (Circus School, Art in the Park, Sandcastle Competition) | | | | |
| | Expenditure | 5,300.00 | 4,811.32 | | |
| 9006 | 63 Income - Traders | 0.00 | 0.00 | | |
| 9007 | 73 Income - Donations | 0.00 | 500.00 | | |
| | Net Exp/Inc Summer Events | 5,300.00 | 4,311.32 | 4,311.32 | 988.68 |
| 1007 | Blyth Carnival | 15,000.00 | | 15,000.00 | 0.00 |
| 1008 | Media Day | 2,600.00 | | 2,250.00 | 350.00 |
| 1009 | Autumn/Fireworks event | | | | |
| | Expenditure | 32,950.00 | 0.00 | | |
| 9006 | 64 Income - Vendors etc | 2,200.00 | 2,900.00 | | |
| 9007 | 74 Income - Donations | 2,750.00 | 0.00 | | |
| | Net Exp/Inc Autumn Event | 28,000.00 | -2,900.00 | -2,900.00 | 30,900.00 |
| 1010 | Christmas Light Switch-On and Santa in the Keel Row | | | | |
| | Expenditure | 15,000.00 | 0.00 | | |
| 9006 | 65 Income - Vendors etc | 280.00 | 0.00 | | |
| 9007 | 75 Income - Donations | 220.00 | 0.00 | | |
| | Net Exp/Inc Christmas Events | 14,500.00 | 0.00 | 0.00 | 14,500.00 |
| 1011 | Event Contingencies | 7,700.00 | | 109.91 | 7,590.09 |
| | EXPENDITURE DELIVERY OF EVENTS AND STRATEGY | 168,920.00 | | | |
| 1014 | Events General - includes all licences, PRS payments, additional insurance and non-specific event purchases | 7,000.00 | | 8,250.68 | -1,250.68 |
| 1015 | Festive Lighting | 40,000.00 | | 7,899.00 | 32,101.00 |
| 1099 | Contingencies | 580.00 | | 100.00 | 480.00 |
| 1200 | COMMUNITY GRANTS | | | | |
| 1201 | Councillors' Small Schemes Allowance | 16,000.00 | | 6,814.42 | 9,185.58 |
| 1202 | Community Support Grants | 157,300.00 | | 83,090.00 | 74,210.00 |

AGENDA ITEM 5

| | | | | | |
|-------------|--|--|-------------------|--|-------------------|
| | | | | | |
| | | COMMUNITY DEVELOPMENT COMMITTEE TOTAL EXPENDITURE | 396,000.00 | | 188,586.56 |
| | | COMMUNITY DEVELOPMENT COMMITTEE TOTAL INCOME | 0.00 | | 0.00 |
| 0003 | | COMMUNITY DEVELOPMENT COMMITTEE NET EXP/INC | 396,000.00 | | 188,586.56 |
| | | | | | 207,413.44 |

| | | | | |
|--------------------------|---------------------|--|-------------------|---------------------|
| Budget Total Expenditure | 1,468,450.00 | | | |
| Budget Total Income | 57,890.00 | | | |
| Net | 1,410,560.00 | | 399,893.10 | 1,010,666.90 |